

Winnefox Library System Board of Trustees

June 17, 2026 Agenda

Elisha D. Smith Public Library – 440 1st Street, Menasha, WI 54952

A tour of the Elisha D. Smith Public Library will be given at 4:15 p.m.

This tour is being noticed as there is a potential for a quorum at that time

To Join by Zoom <https://us02web.zoom.us/j/83811790257?pwd=ZTg2UTcyb0xJcGwvbE5XYktKYk9lZz09>

Meeting ID: 838 1179 0257

Password: Winnefox24

To Join by Telephone Dial 312-626-6799

Meeting ID: 838 1179 0257

Password: 7991100829

<u>Action Required</u>	<u>Page</u>
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Call to Order: 4:30 p.m.

Roll Call and Introductions

Staff Guest

Annie Larson, Winnefox's Integrated Library Systems Specialist, Annie will talk about her new position at Winnefox and upcoming projects she is working on.

Public Comments

Unapproved Minutes

- | | | |
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| • Board Meeting – March 25, 2026 | Yes | 97 |
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Financial Statements

- | | | |
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| • Statement of Revenue | No | 98 |
| • Statement of Expenditures by Program | No | 99 |
| • Statement of Expenditures by Account | No | 100 |
| • Balance Sheet | No | 101-103 |
| • Statement of Changes in Fiduciary Net Assets | No | 104 |
| • Grant Reporting | No | 105 |
| • Classification of Invoices Previously Paid | | |
| • March - April 2026 | Yes | 106-117 |

New Business

1. Resolution of Appreciation:

Exhibit A includes a resolution of appreciation for departing trustee: Doug Zellmer, appointed in 2023.

Action Requested: Approve the resolution included in Exhibit A.

Yes	118
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2. Winnefox Library System Personnel Committee Appointment(s):

No

- | | | |
|---|------------|----------------|
| <p>3. <u>Budget Amendment</u>
 Exhibit B.
 Action Requested: Approve the budget amendment requested in Exhibit B, which includes authorizing the allocation of \$6,000 in state aid funds to purchase system-wide WiLS Cooperative Purchase Memberships.</p> | <p>Yes</p> | <p>119-120</p> |
| <p>4. <u>Winnefox Library System Travel Policy</u>
 The Travel policy was revised and updated.
 Action Requested: Approve Travel Policy included as Exhibit C.</p> | <p>Yes</p> | <p>121</p> |
| <p>5. <u>Special Funding Request - Amendment</u>
 Exhibit D includes the OPL Server Room Fire Suppression System invoice from the City of Oshkosh billing Winnefox for half the project cost which exceeded the original quote due to mandatory negative pressure mitigation.
 Action Requested: Approve the additional special funding request as proposed in Exhibit D.</p> | <p>Yes</p> | <p>122-123</p> |

Reports

- | | | |
|---|-----------|----------------|
| <ul style="list-style-type: none"> • System Aid Payment - Winnefox received its second 2026 system aid payment of \$368,989.75. Exhibit E. | <p>No</p> | <p>124</p> |
| <ul style="list-style-type: none"> • System Activities Report Exhibit F. | <p>No</p> | <p>125-126</p> |
| <ul style="list-style-type: none"> • System Effectiveness Statements from Member Libraries Exhibit G. | <p>No</p> | <p>127-128</p> |
| <ul style="list-style-type: none"> • Report of Individual Members | | |
| <ul style="list-style-type: none"> • Request for Future Agenda Items | | |

Adjournment

Next Meetings Scheduled:

- July 29, 2026, at 4:30 p.m. at Hancock Public Library – Hancock, WI