

***MEETING OF THE
WINNEBAGO COUNTY
AGING & DISABILITY RESOURCE CENTER (ADRC) COMMITTEE***
Minutes

DATE: Monday, May 11, 2026

TIME: 3:00 p.m.

PLACE: Oshkosh Human Services Building Room 033

MEMBERS PRESENT: Paul Janty, Jim Lauer, Harold Singstock, Jim Ponzer, KristL Laux, Carl Schulze, Anna Malek (virtual), Elizabeth Jones (virtual)

MEMBERS EXCUSED: Brooke Slick, Tanisha McLaurin, Rob Paterson

STAFF PRESENT: Elizabeth Wagner, Brian Nagler, Julie Kotajarvi, Karenna Kelly, Nicole Hecimovich (virtual), Lori Duclon (virtual)

OTHERS PRESENT: Larry Lautenschlager (Human Services Board), Dawn Paterson, Lisa Severson, and Kari Tschech (ADVOCAP)

CALL TO ORDER – AGENDA ITEM A:

Jim Lauer called the meeting to order at approximately 3:05 p.m.

AGENDA ITEM B1 – APPROVE MINUTES OF THE APRIL 13, 2026, AGING AND DISABILITY RESOURCE CENTER COMMITTEE MEETING:

Jim Ponzer made a motion to approve the April 2026 minutes, seconded by **KristL Laux**. Motion carried.

AGENDA ITEM C – PUBLIC COMMENTS:

New member Carl Schulze introduction.

AGENDA ITEM D1 – BUSINESS ITEMS – ADVOCAP – DAWN PATERSON AND LISA SEVERSON:

- ADVOCAP nutrition program offers healthy, affordable meals to seniors 60+ and qualifying disabled individuals. There are eight congregate sites serving meals five days a week, carry-outs available. There are 13 home-delivered meal routes with Monday/Tuesday, Wednesday/Thursday, and Friday/weekends deliveries with both a hot and frozen meal dropped off. Drivers do wellness check-ins and pursue emergency protocols when there are safety concerns or no-shows. Meals are donation based with no set cost to participants and no income restrictions as is a requirement of the program guidelines set by GWAAR. Home delivery is for homebound individuals only and Advocap determines this based on information provided by the individual. Participants also receive monthly education materials, referrals to other ADVOCAP services and community resources that are needed, and one-on-one consultation with a dietician upon request.

- 2025 meals statistics: 87,375 home-delivered, 17,695 congregate, 6107 carry-outs. 366 did not answer their door upon delivery which resulted in 21 calls to 9-1-1, often related to falls or other health impairments.
- Survey results: 88.4% indicated meals improved their life, 88.47% eat healthier, 86.2% meals allow them to continue living in their home, 44.9% driver is only person they see during the day, 36.4% without meal provided would not have enough to eat, 66.2% driver is the only person checking on them.
- Nutrition Program Advisory Council information can be found in the latest ADRC newsletter.

Q&A:

- Explain a potential waitlist and trends towards waiting lists. Winnebago does not currently have a waitlist. A future waitlist could occur if the budget does not fit the demand. New participants would then have to wait for an opening. Trends show that needs continue to grow for this service.
- Does the carry-out service add a lot of cost to the program, and would carry-outs be included in a waitlist? Carry-outs do not add a lot to program costs and would be included in a waitlist.
- Where are meals made? Canteen Food Service, Pickett Community Center.
- Could volunteers be utilized for food prep to save costs and provide occupational experience for individuals with disabilities, or utilize culinary interns? Pickett does utilize volunteers however Canteen is a catering company that cannot logistically utilize volunteers due to state food prep regulations. Some counties utilize volunteer meal delivery drivers.
- What are budget speculations for next year? The budget is in planning stages, both fundraisers and grants are being sought out to support this program.
- Does ADVOCAP have a cash reserve, what would you do if ran out of money before year end, and does ADVOCAP fall under Human Services Board? ADVOCAP has a cash reserve and is a non-profit with their own board which includes some county representatives from Human Services Board and the County Board. Budgeting and costs were discussed along with the idea of a multi-county contract with Canteen in efforts to reduce costs. **Larry Lautenschlager** stated that ADVOCAP is included in the county budget and that allocating more money towards ADVOCAP may need to be explored.
- KristL and Jim will draft a letter to legislators to voice the committee's support of a proposed \$17.7 million statewide yearly increase for home delivered meals. Additional information about the proposed increase is available on GWAAR's website.
- ADVOCAP Volunteer Driver Program holds a contract with Winnebago County for transportation. Transportation is provided within Wisconsin at no cost to qualifying participants ages 55+ for rides such as medical, area shopping, and recreation along with deliveries from food pantries.
- Drivers: There are currently 26 volunteer drivers and recruitment is underway for additional drivers as the number of rides continues to increase. Drivers must be age 55+, pass a background check, and have full auto insurance coverage. Drivers are provided with training and receive mileage reimbursement at the IRS rate through Winnebago County.
- 2025 statistics – 3662 rides were provided in 2025, 114 individuals served. 1183 rides provided so far in 2026, 77 individuals served.

AGENDA ITEM D2 – BUSINESS ITEMS – AGING RELATED UPDATES:

Elizabeth Wagner shared a handout from Advocap as they are looking for individuals to join their Nutrition Program Advisory Council.

AGENDA ITEM D3 – BUSINESS ITEMS – DISABILITY RELATED UPDATES:

Elizabeth Wagner shared the following updates:

Remarkable – Elizabeth is working on having Remarkable give a presentation at a future committee meeting.

The Oshkosh Rec Department offers a variety of sessions geared towards individuals with disabilities.

Affordable Care Act – Many of the extensions have been reduced. There is a big impact to those over the age of 60. Elizabeth will check if there is detail available on the impact to Winnebago County residents.

Updated board list was reviewed and board orientation information was handed out to new members.

IRIS – Elizabeth shared a handout regarding IRIS. Questions for the IRIS presentation from board members and ADRC staff should be emailed to Elizabeth in the next few days so IRIS staff can address those during their presentation at the next committee meeting.

Booth at County Fair – ADRC, Public Health, and Vets are discussing having a booth at the fair. Jim and KristL expressed interest in tending the booth.

AGENDA ITEM D4 – BUSINESS ITEMS – LEGISLATIVE UPDATES:

No updates to report.

AGENDA ITEM E1 – REPORTS – DATA REPORT & DAY TO DAY – BRIAN NAGLER AND NICOLE HECIMOVICH:

April ADRC Statistics – 606 unduplicated customers, 41 Family Care enrollments, 12 IRIS enrollments, 94 unduplicated long-term care functional screens.

Ascension Mercy Medical – an informative presentation was held for Mercy Medical about the ADRC.

Time and task reporting changes are currently happening with charting being done inside of software.

Power of Attorney Workshop planning is underway between APS and ADRC staff which will kick off Elder Awareness Month in June. There will be a presentation at Menasha Senior Center 11AM to noon on June 10th and June 17th for POA. Oshkosh Senior Center workshops will likely be held in July and in Omro late June. Fox Valley Memory Project (FVMP) – Dementia Care Specialist Alisa Richetti is working with FVMP on their annual conference planned for Friday, June 5th from 10AM to 2 PM at Fox Valley Technical College in Appleton. Event will offer free education for caregivers along and onsite respite care for loved ones with dementia. Lunch is included.

APS Statistics: April: 82 hotline calls with 59 assigned for further follow-up. To date in May there were 27 hotline calls with 11 assigned for further follow-up, 4 cases resulted in emergency protective placements, 5 guardianships with a protective placement, and 3 guardianships only. 10 welfare checks were also completed.

Legislation updates – In June the new process for Next of Kin/Act 115 begins which involves hospitals setting up a patient representative when someone does not have a power of attorney or guardian but is in need of that decision making support and is also moving directly to a facility from the hospital.

APS Modernization - The State of Wisconsin is looking at formalizing various parts of the APS process and policies. Workgroups are being held to establish statewide consistency in APS reporting, procedures, and guidelines.

AGENDA ITEM E2 – REPORTS – COMMITTEE MEMBER UPDATES:

Lori Duclon reported Walk with the Housing Nurse starts tomorrow for three buildings. Stretching and balancing exercises will be incorporated.

Anna Malek thanked Elizabeth for sending the video links last month and for all the guest speakers.

Elizabeth Jones shared the reminder of the regionwide survey looking into housing for people with intellectual and developmental disabilities. Two live sessions remain which provide help in understanding the survey questions. My Housing Voice has an online video which explains the survey along with links to fill out the survey including a simplified version. Elizabeth Jones will send information to Elizabeth Wagner to share out to the committee.

KristL Laux shared that the US recommendations for tick bites are to contact Marshfield Clinic for guidance on what to do with the tick and receive a 20-day supply of antibiotics.

James Ponzer – James is being asked for a variety of ADRC information when he is speaking to unions. He expressed that it is hard to decide which services to highlight and what document to share. Members discussed that the ADRC Resource Directory is the most inclusive.

Paul Janty reported that Grand Chute is providing training for officers on individuals with autism.

ADRC Specialist Karenn Kelly represents the ADRC on the Aging and Disability Professionals Association of Wisconsin. Karenn reported the spring training included presentations by AARP and GWAAR. Updates to the legislation discussed: crypto kiosk scam prevention, DHHS repeal of the minimum staffing standards at nursing facilities, and concerns regarding the patient Next of Kin/Act 115 representative law.

Larry Lautenschlager provided the following updates: 1) Mental health awareness month is celebrated in May and 2) he along with several others attended the Wisconsin Counties Human Services Association Spring Conference. Larry attended presentations on the opiate settlement and autism based school programming at Genesee Lake School.

AGENDA ITEM F – "COMMUNITY BEAT" – SHARING OF COMPLIMENTS/COMPLAINTS FROM COMMUNITY, CONSUMERS, PROVIDERS:

None.

AGENDA ITEM G – ITEMS FOR NEXT AGENDA:

- IRIS presentation
- Dementia care updates (Alisha Richetti)

AGENDA ITEM H1 – NEXT MEETING DATE:

Monday, June 8, 2026, 3:00 p.m.

AGENDA ITEM I – ADJOURN:

The meeting was adjourned by **Paul Janty** at 4:49 p.m.

Respectfully submitted by Julie Kotajarvi and Deb Thill, Human Services Department/jk/dt