Winnebago County
The Wave of the Future

PARK VIEW HEALTH CENTER COMMITTEE MEETING MINUTES
THURSDAY, MARCH 19, 2026

A. Call to Order

Chairman Thomas Swan called the meeting of the Park View Health Center Committee to order at 3:42 P.M. from the James P. Coughlin Center, 625 E. County Road Y, Oshkosh, Wisconsin and virtually by TEAMS.
Members Present: 5 - Thomas Swan, Morris Cox, James Ponzer, Maribeth Gabert and Brenda Pluchinsky.
Also Present at the Meeting:
Linzi Gazga-Parish, Administrator
Doug Petraszak, Financial Services Manager
Nouly Lo, Administrative Public Relations Coordinator

Patti Julius- Member of The Public

B. Public Comments on Agenda Items

Supervisor Brenda Pluchinsky shared a comment during public comments to thank the Park View Health Center staff for their dedication and hard work in keeping operations running smoothly during the recent storm.

C. Adopt Agenda

Supervisor Cox moved to adopt the agenda. Supervisor Pluchinsky seconded the motion. All were in favor.

D. Approval of Minutes

1. Approval of 02.19.2026 Meeting Minutes

E. Director's Report

1. Financial Report

Finance Manager Doug Petraszak presented the financial report. He explained that there are two different income statements: the December income statement, which is not yet finalized as there are still items to review, and the February financial report. The auditors have not yet completed the audit, so some figures may still change.Intergovernmental revenue actual year-to-date is $13,501,475, which is 108.78% of the budget. Public service revenue actual year-to-date is $4,005,098, which is 89.01% of the budget. Intergovernmental revenue from photocopying is $42 year-to-date. The next section, interfund revenue, is $17,710, which is 73.79% of the budget. Miscellaneous revenue is $202,163, which is 118.91% of the budget. Transfers in actual year-to-date total $414,200, which is 100% of the budget, bringing total revenue to $18,140,688, or 103.54% of the budget.Moving to expenditures, labor actual year-to-date is $12,941,535, which is 85.16% of the budget. Total travel year-to-date is $14,502, or 67.14% of the budget. Capital year-to-date is $46,489. Office supplies year-to-date total $67,491, which is 78.34% of the budget. Operating expenses year-to-date are $1,681,447, or 93.71% of the budget. Repairs and maintenance total $78,109, which is 57.84% of the budget. Utilities are at $385,492, or 91.57% of the budget. Contractual services total

$2,289,339, which is 111.55% of the budget. He noted that at the time he printed the report, a budget transfer had not yet been completed to move funds from labor into professional services; therefore, this number is expected to decrease by approximately $200,000. Insurance year-to-date is $94,185, or 98.65% of the budget. Depreciation is $712,007, which is 98.97% of the budget, resulting in total expenditures of $18,264,108, or 89% of the budget, and a deficit for the year of $123,420.He then moved on to the February financial report, noting that percentages should be approximately 17%. Intergovernmental revenue actual year-to-date is $2,330,887, which is 15.39% of the budget. Public service revenue is $642,082, or 12.63% of the budget. Intergovernmental revenue (other) is $2,265, which is 6.47% of the budget. Miscellaneous revenue is $28,560, or 16.80% of the budget, bringing total revenue to $3,010,794, or 14.69% of the budget.For expenditures, labor actual year-to-date is $2,087,926, which is 13.13% of the budget. Travel year-to-date is $1,835, or 5.25% of the budget. Office supplies are $16,751, which is 20.65% of the budget. Operating expenses total $239,683, or 14.33% of the budget. Repairs and maintenance are $16,237, which is 12.75% of the budget. Utilities total $51,069, or 11.97% of the budget. Contractual services are $316,157, which is 15.19% of the budget. Insurance is $15,259, or 16.34% of the budget. Depreciation is $118,302, which is 16.07% of the budget, resulting in total expenditures of $2,863,219, or 13.53% of the budget, and a surplus of $147,575.

2. Census Report

   Administrator Linzi Gazga Parish provided a staffing and census update. At the beginning of February, the average census was 92. There were 9 admissions and 14 discharges during the month.There are currently 18 individuals on the waitlist; however, the majority are not yet ready for placement. The current payer mix is as follows: private pay/VA at 23%, Medical Assistance at 64%, Family Care at 7%, Medicare Advantage at 5%, and Medicare at 1%.

3. Staffing Update

   Administrator Linzi Gazga Parish reported that for February there were a total of 188 staff members, not including casual call staff. Three staff members were hired during the month, and the retention rate was 99%. There were also several promotions within the nursing department. Administrator Gazga Parish noted that she is working with Human Resources to create a more simplified report that better reflects the work being done at Park View from both the Park View and HR perspectives. The new report will include casual call staff. Currently, if an employee leaves a status position and transitions to casual call, it is counted as a resignation, even though the individual remains employed with the county. As a result, next month's report may look different.

F. Business Items

Action may be taken on any business items.

1. Budget Transfer for new boiler

   Administrator Linzi Gazga Parish went over a request for approval of $65,000 for Park View to go into the equipment budget, which would come from the fund balance, to replace a boiler. Currently, Park View has three boilers. The building can run on two boilers, and potentially on one during milder weather, but it's not something they want to risk. The boiler that went out needs to be replaced. The original plan was to replace all three boilers in 2027, but there are other plans. Supervisor Pluchinsky asked why the request was for $65,000 if the estimated cost, including a 10% contingency, is $58,017. Administrator Gazga Parish explained that the additional funds account for potential extras or unforeseen needs, and any unused funds will return to the fund balance. Supervisor Cox made a motion to approve the request, Supervisor Pluchinsky seconded, and the motion carried with all in favor.

2. Approval to funds from 2026 Budget Resolution 192-102025

Administrator Linzi Gazga Parish went over the 2026 Budget Resolution 192-102025, which relates to a previously passed resolution. The proposed allocations include $5,000 for advertising, $5,000 for promotional items, $10,000 for special service awards, and $5,000 for food. This resolution requires committee approval before the funds can be used.Administrator Gazga Parish shared that Nouly has created a retention and recruitment committee and has already held several meetings. They are considering creating reels and short videos showcasing Park View, highlighting different departments and opportunities. Billboard advertising is also being considered to increase recognition, as many people are unaware of Park View's location.Promotional items would be used at job and career fairs and would feature the Park View logo. Special service awards would include monthly prizes for staff going above and beyond. A supervisor currently donates $25 per month, which has been awarded to staff members, and these funds could also be used during special service weeks, such as Nursing Home Week. Other ideas for staff recognition include improvements like a new television or a breakroom makeover.Food funds would be used for special service events, staff meetings, or other staff recognition activities.Supervisor Ponzer motioned to approve the resolution, Supervisor Pluchinsky seconded, and the motion carried.

G. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

Supervisor Swan asked whether the final budget would be completed by next month. Finance Manager Doug Petraszak responded that it may be done, but he could not guarantee it.Supervisor Ponzer raised a question regarding whether the county could help pay for nurse education, with the idea that nurses would sign a contract committing to work at Park View for a set number of years. Supervisor Pluchinsky noted that Administrator Linzi Gazga Parish had mentioned that staff cannot be held to such a contract and suggested that the topic be discussed further at next month's meeting. Supervisor Ponzer also asked if, in the event a nurse leaves, they would be required to repay Park View, as is common in some corporations. Supervisor Cox added that Human Resources has a program called Savy that helps staff repay educational loans. It was requested that Mark from HR attend the next meeting to discuss the tuition contract.Supervisor Swan then asked Administrator Gazga Parish about the status of H-1B visas and the possibility of bringing in foreign workers to assist. Administrator Gazga Parish noted that she prefers to discuss this topic at the next meeting, as she is not comfortable going over it at this time.

H. Next Meeting Date

April 16th, 2026 at 3:30pm

I. Adjourn

[MIN_FOOT]