

## Local Emergency Planning Committee (LEPC) Meeting Minutes – 05.07.2026

### Call to Order

- Eric Rasmussen calls to order at 9:32 AM.
- Everyone in attendance gave self-introductions.
- Roll Call: Handled via sign-in sheet.
  - o In-person attendees: Karoline Hopfensperger, Eric Rasmussen, Amy Houle, Brenda Pluchinsky, Stephanie Spence, CJ Wedell, Aaron Droessler, Janell Tatro, Doug Gieryn, Shelley Brown-Giebel, Travis Nummerdor, Stephen Perks, Andy Radig, and Conley Haisn
  - o Virtual attendees: None

### Approval of Minutes

- November 6, 2025, Meeting Minutes
  - o First Motion: Travis Nummerdor
  - o Second Motion: Shelley Brown-Giebel
  - o All in favor. No discussion.

### Public Comments within the Jurisdiction of the Committee

- No members of the public were in attendance.
- No public comments.

### Business Items

- *Approval of Nominations for the Three-Year Term*
  - o Nomination made by Eric Rasmussen
  - o Brenda Pluchinsky
    - First Motion: Shelley Brown-Giebel
    - Second Motion: Janell Tatro
  - o Nomination made by Janell Tatro
  - o Interim Chair: Travis Nummerdor
    - First Motion: Janell Tatro
    - Second Motion: Stephen Perks
  - o Nominations were all in favor, no oppositions, motions carried.
- *Designation of Compliance Inspector*

- Continue to designate the State of Wisconsin as the Winnebago County Compliance Inspector.
- First Motion: Shelley Brown-Giebel
- Second Motion: Travis Nummerdor
- No discussion, all in favor, no oppositions, motion carried.
- *Update of LEPC Bylaws*
  - First Motion: Brenda Pluchinsky
  - Second Motion: CJ Wedell
  - All in favor, no oppositions, motion carried.
- *Update of "Policy & Procedures for the Handling of HazMat Response Claims"*
  - First: Brenda Pluchinsky
  - Second Motion: CJ Wedell
  - All in favor, no oppositions, motion carried.
- *Review of 2026 EPCRA Offsite Plans*
  - Rescheduled review meeting to Thursday, June 11, 2026.
  - Shelley introduced the idea of creating an offsite plan subcommittee.
    - Current process is an open meeting where anyone can attend.
    - Continue with current process for the next meeting, then revisit Shelley's idea.
- *Spill Report*
  - Concerns on the Horseshoe Beverage spills.
    - Group would like to tour the facility.
    - Doug and Eric reached out to the DNR for their insights and there were no concerns.
  - Toxicity concerns with floodwaters.
    - WCEM hasn't been notified by DNR about the issue.
    - Oshkosh HazMat also hasn't received any information.
    - Eric will reach out to the DNR for additional information.
- *Subcommittee Reports*
  - Education & Outreach
    - Flood cleanup, severe weather, siren malfunction
    - Youth Government Day
  - Planning & Exercising
    - Active threat
    - PIO training

## **Presentations**

- No presentations for this meeting.

## **IPP Workshop**

- Rescheduling the workshop. Waiting to receive the EMPG grant deliverables for 2026.

## **Next Meeting**

- Thursday, June 11, at 9:30 AM.
- Thursday, November 5, at 9:30 AM.
- Locations are TBD.

## **Adjourn**

- Eric Rasmussen made a motion to adjourn
- First Motion: Shelley Brown-Giebel
- Second Motion: Travis Nummerdor