



Winnebago County

The Wave of the Future

**PERSONNEL & FINANCE COMMITTEE MEETING MINUTES
THURSDAY, APRIL 2, 2026**

A. Call to Order

Chairman Cox called the meeting to order at 9:06 a.m.

Members Present: 5 - Chairman Morris Cox, Supervisor Stephanie Holt, Supervisor Steven Binder, Supervisor Don Nussbaum, Supervisor George Bureau

Also Present at the Meeting:

Julie Barthels, County Clerk

Tori Kinderman, Deputy Clerk

Paul Kaiser, Finance Director

Jamie Rouch, Director of Administration

Mary Anne Mueller, Corporation Counsel

Paul Rothe, Facilities

Michael Schuh, Finance

Kyle Vergin, Parks

Beverly Slusarski, Public Health

Doug Petraszak, PVHC

via TEAMS

Erin Schuh

Chairman Cox thanked everyone for their hardwork and dedication to the P&F committee throughout the last term.

B. Public Comments

Restricted to Items on the Agenda with a Limit of Two Minutes per Person

No public comments were made.

C. Adopt Agenda

Motion by Supervisor Nussbaum, seconded by Supervisor Holt, to adopt the agenda for today's meeting. CARRIED BY VOICE VOTE. 5-0

D. Approval of Minutes

1. Approval of March 5, 2026, Meeting Minutes

Motion by Supervisor Holt, seconded by Supervisor Bureau, to approve the minutes of the March 5, 2026, meeting. CARRIED BY VOICE VOTE. 5-0

E. Updated Department Reports

1. Finance Update - Paul Kaiser, Finance Director

Director Kaiser gave an update on fund and investment balances.

2. Administration Update - Jamie Rouch, Director of Administration
*Director Rouch informed the committee that budget preparations for the 2027 budget process are underway and gave an update on Priority Based Budgeting.
Director Rouch gave an update on the fund summaries and explained the numbers have not yet been audited.*

F. Business Items

Action may be taken on any business items.

1. Discussion and Approval of a Budget Amendment to Purchase a Replacement Boiler for Park View Health Care Center
Paul Rothe, Facilities, explained that a boiler at Park View Health Center needs to be replaced before the next heating season so they can't wait to budget this money for the 2027 budget process.

Motion made by Supervisor Holt, seconded by Supervisor Bureau to approve a Budget Amendment to Purchase a Replacement Boiler for Park View Health Care Center. Passed. Ayes 5, Nays 0, Abstain 0.
2. Approve Whistleblower Protection Policy for Federal Grant Compliance
Michael Schuh, Finance, explained that this policy is a federal requirement for Winnebago County to receive previously awarded grant money.

Motion made by Supervisor Nussbaum, seconded by Supervisor Holt to approve the Whistleblower Protection Policy for Federal Grant Compliance. Passed. Ayes 5, Nays 0, Abstain 0.
3. Authorization to Apply for and Accept a Grant from the Wisconsin Department of Natural Resources for the WIOUWASH Trail Project
Motion made by Supervisor Binder, seconded by Supervisor Nussbaum to approve Authorization to Apply for and Accept a Grant from the Wisconsin Department of Natural Resources for the WIOUWASH Trail Project. Passed. Ayes 5, Nays 0, Abstain 0.

G. Honoring Retiring County Employees

1. Commendation for Paula Way
Motion made by Supervisor Bureau, seconded by Supervisor Holt to approve the Commendation for Paula Way. Passed. Ayes 5, Nays 0, Abstain 0.

H. Notice of Claims

1. Notice of Claim from Dylan R. Douglas for Damages and Injuries Occurring at the EAA Exhibit Hangars A & C
Motion made by Chairman Cox, seconded by Supervisor Holt to approve the denial of the Notice of Claim from Dylan R. Douglas for Damages and Injuries Occurring at the EAA Exhibit Hangars A & C. Passed. Ayes 5, Nays 0, Abstain 0.
2. Notice of Claim from the Town of Algoma for the Alleged Failure to Perform Ministerial Duty

Motion made by Chairman Cox, seconded by Supervisor Holt to approve the denial of the Notice of Claim from the Town of Algoma for the Alleged Failure to Perform Ministerial Duty. Passed. Ayes 5, Nays 0, Abstain 0.

I. Next Meeting Date: Thursday, May 7, 2026 at 9:00 a.m.

The next meeting will take place on Thursday, May 7, 2026, at 9:00 a.m. in the Susan T. Ertmer Conference Room (Room 120) at the David W. Albrecht Administration Building, subject to confirmation by the new committee at the April 21, 2026, Organizational Meeting.

1. Your items for the Personnel & Finance Committee meeting **AGENDA** must be reviewed by Corporation Counsel at least two weeks before the meeting in May. Items are due by **April 23, 2026.**

J. Adjourn

Motion by Supervisor Nussbaum, seconded by Supervisor Holt, to adjourn. CARRIED BY VOICE VOTE. The meeting adjourned at 9:41 a.m.

*Submitted by:
Tori Kinderman
Winnebago County Deputy Clerk*

The video portion of this meeting is available on the County website: <https://winnebago.cowi.portal.civicclerk.com>

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