

Winnebago County Planning and Zoning
Planning and Zoning Committee
112 Otter Ave, Oshkosh, WI 54901, 3rd Floor Admin Conference Room
Planning Meeting
7:45AM, March 9, 2026

Meeting is also available via Microsoft Teams

Present: Supervisors Howard Miller, Maribeth Gabert, Frank Frassetto, Stefanie Holt, Christian Mueller

Others present: Jerry Bougie, Director, Planning and Zoning; Cary Rowe, Zoning Administrator; Brian O' Rourke, Land Use Planner, Caleb Edwards, Code Enforcement Officer

The Meeting was called to order by Chairman Howard Miller.

Public comments on Agenda items

Jim Erdmann – 2492 Hickory Ln, Oshkosh, Town of Oshkosh chairman, commented on Land Use regulations

Approval of Minutes

Committee reviewed the January 27, 2026 Public Hearing meeting; February 6, 2026 Deliberative and Planning Meeting; February 20, 2026 Viewing meeting. Motion made by S. Holt to approve minutes as presented. Seconded by M. Gabert. Motion carried 4-0-1.

Business Items

1. Review and Action to forward Town Zoning Change(s) & Town Zoning Ordinance Amendment(s) to County Board.

C. Rowe provided a memo to the Committee which recommends forwarding a Town Zoning Change for the **Town of Clayton – Town Zoning Ordinance and Map Amendment to encompass all shoreland properties located in the Town of Clayton**. This town zoning change for the Town of Clayton is compliant, and the town has provided all proper documentation, including resolution, ordinance and maps needed to establish town zoning jurisdiction within shoreland areas in the Town of Clayton.

Motion made by M. Gabert to forward the town zoning change to County Board for approval. Seconded by S. Holt. Motion carried 4-0-1.

C. Rowe provided a memo to the Committee which recommends forwarding a Town Zoning Change for the **Town of Rushford – Town Zoning Ordinance and Map Amendment to encompass all shoreland properties located in the Town of Rushford**. This town zoning change for the Town of Rushford is compliant, and the town has provided all proper documentation, including resolution, ordinance and maps needed to establish town zoning jurisdiction within shoreland areas in the Town of Rushford.

Motion made by F. Frassetto to forward the town zoning change to County Board for approval. Seconded by M. Gabert. Motion carried 4-0-1.

C. Rowe provided a memo to the Committee which recommends forwarding a Town Zoning Change for the **Town of Poygan – Town Zoning Ordinance and Map Amendment to encompass all shoreland properties located in the Town of Poygan**. This town zoning change for the Town of Poygan is compliant, and the town has provided all proper documentation, including resolution, ordinance and maps needed to establish town zoning jurisdiction within shoreland areas in the Town of Poygan.

Motion made by S. Holt to forward the town zoning change to County Board for approval. Seconded by M. Gabert. Motion carried 4-0-1.

C. Rowe provided a memo to the Committee which recommends forwarding a Town Zoning Change for Strook, Joann – Town of Utica, Parcel ID #024-0763-02 for approval to the County Board. This town zoning change is consistent with the Winnebago County Land use.

Motion made by S. Holt to forward the town zoning change to County Board for approval. Seconded by F. Frassetto. Motion carried 4-0-1.

C. Rowe provided a memo to the Committee which recommends forwarding a Town Zoning Change for Kulogo, John et al – Town of Clayton – Parcel ID's 006-0420-02; 006-0420-03; 006-0420-05 for approval to the County Board. This town zoning change is consistent with the Winnebago County Land use.

Motion made by F. Frassetto to forward the town zoning change to County Board for approval. Seconded by M. Gabert. Motion carried 4-0-1.

2. Reschedule April 3, 2026 Deliberative & Planning meeting due to County office closure for holiday

Due to the County being closed on Friday, April 3, 2026 for Good Friday, Chairman Miller has requested that the Deliberative and Planning meeting be changed to Thursday, April 2, 2026. At the time of this meeting there aren't any public hearings for the month of March so there will not be a Viewing, Public Hearing or Deliberative meeting; there will only be a Planning meeting on that day, if needed.

Motion made by S. Holt to amend the schedule for the Deliberative and Planning meeting from April 3, 2026 to April 2, 2026. Seconded by M. Gabert. Motion carried 4-0-1.

Next Meeting Date

The next Planning and Zoning meeting will be the Planning meeting to be held on April 2, 2026, if needed.

Adjournment

MOTION made by M. Gabert to adjourn the meeting at 8:18AM. Seconded by M. Gabert. Motion carried 4-0-1.

Respectfully Submitted
Winnebago County Planning and Zoning