

Winnebago County Planning and Zoning  
Board of Adjustment  
112 Otter Ave, Oshkosh, WI 54901, 3<sup>rd</sup> Floor  
DELIBERATIVE  
January 8, 2026, 7:30AM  
**Meeting also available via Microsoft Teams**

**Present**

Board Members Greg Kargus, Chairperson, Tom Tuschl, Vice Chairperson; Tom Verstegen; Sue Drexler; Caleb Edwards, Code Enforcement Officer  
Excused: Jim Hanneman

The Meeting was called to order at 7:30AM by Chairperson G. Kargus.

**Approval of Minutes**

Board reviewed the November 13, 2025, Viewing meeting, November 19, 2025 Public Hearing meeting, December 4, 2025 Deliberative meeting, and December 17, 2025 Public Hearing meeting minutes as presented.

**MOTION made by T. Tuschl to approve minutes as presented, seconded by T. Verstegen. Motion carried 4-0-1.**

Board then reviewed the December 11, 2025 Viewing meeting minutes that were omitted from the original posted agenda but added to the amended posted agenda.

**MOTION made by T. Tuschl to approve minutes as present, seconded by S. Drexler. Motion carried 4-0-1.**

**Business Items: - (Action may be taken on any business items)**

- 1. Winnebago County Parks - Parcel ID# 016-0298 - 5298 Samers Bay Rd, Omro - Town of Omro – Variance**  
Applicant is requesting a variance for a reduced shore yard setback.

The Board reviewed and discussed town and staff conditions and findings to act on the proposed variance.

**MOTION made by S. Drexler to approve the requested variance. Seconded by T. Tuschl.**

**S. Drexler read in the criteria of the requested variance and the findings for the approval of the variance. Roll call motion carried 4-0-1.**

**2. Board review and approval of the proposed 2026 Board of Adjustment schedule.**

The Board reviewed the proposed calendar for the 2026 Board of Adjustment Public Hearings.

T. Tuschl questioned why the Deliberative meetings start at 7:30am instead of 8:00am to follow suit with the times of the viewing meetings. C. Edwards indicated they can change the time of the meetings to whatever time they would like to start them, we ment meeting schedule as proposed.

**MOTION made by T. Tuschl to approve the proposed 2026 meeting schedule as presented with the amendment to change the Deliberative meeting start time from 7:30am to 8:00am. Seconded by S. Drexler. Motion carried 4-0-1.**

**Adjournment**

MOTION by T. Verstegen to adjourn the meeting at 7:41AM. Seconded by S. Drexler. Motion carried 4-0-.

Respectfully submitted,  
Winnebago County Planning & Zoning