



**JUDICIARY AND PUBLIC SAFETY COMMITTEE MEETING MINUTES
MONDAY, MARCH 2, 2026**

A. Call to Order

Chairman Wise called the meeting to order at 6:00 p.m.

Members Present: 5 - Chairman Jim Wise, Supervisor Conley Hanson, Supervisor Bryan Stafford, Supervisor Kate Hancock-Cooke, Supervisor James Ponzer

Also Present at the Meeting:

Cassie Smith-Gregor, Chief Deputy Clerk

Tori Kinderman, Deputy Clerk

Mary Anne Mueller, Corporation Counsel

Andrew Kaspar, Paralegal for Corporation Counsel

Stephanie Sauter, Paralegal for Corporation Counsel

John Matz, Sheriff

Captain Amber Rozek, Sheriff's Office

Captain Darin Rice, Sheriff's Office

County Board Chairman, Tom Egan

Supervisor Tim Paterson

Supervisor KristL Laux

Del Vopel, Director of Veterans Services

Judge Michael Gibbs, Winnebago County Circuit Court Branch 4

Eric Sparr, District Attorney

McKenzie Repinski, Medical Examiner

Becky Srubas, Oshkosh

Mike Krueger, Oshkosh

via TEAMS

Julie Barthels

Doug G.

Jason

B. Approval of Minutes

Motion by Supervisor Stafford, seconded by Supervisor Ponzer, to approve the minutes of the February 2, 2026, meeting. CARRIED BY VOICE VOTE.

C. Public Comments within the Jurisdiction of the Committee

Becky Srubas, Oshkosh, and Mike Krueger, Oshkosh, voiced their concerns about ongoing issues with ICE nationwide.

Supervisor KristL Laux, Menasha, spoke against Motion to Amend Rule 18.7. She believes the public won't be able to attend meetings if they are too early in the day and encourages them to attend meetings and speak.

D. Communications Shared by Committee Members

There were no communications by committee members.

E. Committee Chair's Report

There was nothing to report from Chairman Wise.

F. Department Reports

1. Medical Examiner Department Update

Overdose Updates — 1 confirmed overdose death and 2 pending. One of the pending deaths is a prison inmate. End of year reports for 2025 had 26 confirmed overdose deaths with 1 still pending. Of the 26 deaths in 2025, 1 of them was a veteran and 2 were people that were unhoused.

Suicide Updates — As of today's date, they have 9 confirmed suicide deaths for 2026. Of those 9 deaths, 1 was a veteran, 1 was an unhoused person, and 1 was an inmate at the prison. End of year reports for 2025 showed 27 confirmed suicide deaths. Ms. Repinski noted they do track veteran suicides and, so far in 2026 there is 1 confirmed veteran suicide. She reported that there were 5 confirmed veteran suicide deaths in 2025.

Brie Update — As of last week, Brie is paid in full. Oshkosh Community Foundation still has a fund going for ongoing care for her. Brie has benefited the office, the staff, the families they work with, and hospitals. Ms. Repinski hopes to see continued benefits with Brie.

Staffing Updates — As of last month, the County Executive approved a project position while Cheryl is on FMLA. In January, the Medical Examiner's Office had 39 scenes they physically responded to, and in February there were 14. There are too many calls for 3 employees to keep up with. So far in 2026, they have had 188 on-call pages. In 2025 had over 1,000 on-call pages. The current numbers are on track to exceed 2025's numbers.

Ms. Repinski took questions from the committee.

2. District Attorney's Office Update

The District Attorney's office had 3 recent trials, where they got convictions for each case and Attorney Sparr noted some recent sentencing hearings that have occurred. Attorney Sparr had an event at Marquette Law School with public defenders and prosecutors. The panel talked about their experiences as Public Defenders and prosecutors. Attorney Sparr was able to talk to students after the panel about internships and other opportunities.

Attorney Sparr took questions from the committee.

3. Sheriff's Office Report

ICE statistics — Captain Rozek stated the Sheriff's Office is keeping pace with numbers from last year. They currently have 3 people in custody with ICE detainees. 2 of those people have pending homicide charges and the 3rd came from Oshkosh Correctional Institution with a detainer already in place.

Staffing Updates — Captain Rozek noted they have 6 vacant positions in corrections. The open spots on the schedule are being filled by bringing deputies in from patrol. C-Pod is currently open and that contributes to open spots in the schedule. The Sheriff's office is hopeful 6 interns will fill open positions after graduation. The Sheriff's Office will be hosting an Employer Recognition Ceremony on May 18 to congratulate new employees and promotions.

Captain Rice reported that there have been 6 fatal car crashes from November 2025 to Feb 18, 2026. These crashes highlight the need for conditional evidence storage, as it is pretty full right now.

Captain Rozek and Captain Rice took questions from the committee.

G. Business Items

Action may be taken on any business items.

1. Amend the 2024–2026 Rules of the Winnebago County Board of Supervisors

Corporation Counsel reported the Committee will be having a consensus and not a formal vote on the proposed rule changes.

Motion to Amend Section 0.5

Discussion took place among committee members and Mary Anne Mueller, Corporation Counsel, regarding the proposed changes regarding Section 0.5.

0.5 County Board Supervisors may be called to serve in various capacities, such as on committees, commissions, boards, task forces, and/or consortiums. These workgroups are critical to the proper governance and effective operation of the county. Full attendance and active **in-person** participation are expected unless otherwise excused by the chair of the respective Committee, Commission, Board, task force, and/or consortium.

If a County Board Supervisor's attendance falls below the thresholds cited below, they may be removed from their assignment. The removal process is as follows:

- A two-thirds vote of those present at the committees, commissions, boards, task forces, and/or consortiums meeting can affirm the removal.
- A simple majority vote by the County Board of Supervisors to affirm the decision of said committee, commission, board, task force and/or consortium.
- The Chairman of the County Board of Supervisors will assign a new County Board Supervisor to fill the vacant seat on the committees, commissions, boards, task forces, and/or consortiums.

If removed, the Supervisor may appeal to the County Board of Supervisors to retain their assignment on the committees, commissions, board, task forces, and/or consortiums.

Committees, Commissions, Boards, Task Forces, and/or Consortiums Chair and Vice-Chair Attendance: The Chair and Vice-Chair are required to attend, in person, at least 90-**75%** of the meetings **within a 6-month interval** unless excused by the County Board Chair or Vice-Chair.

Committees, Commissions, Boards, Task Forces, and/or Consortiums General Member Attendance: General members are expected to attend at least 75% of the meetings held **within a 6-month interval** unless excused by the presiding Chair or Vice-Chair.

The Judiciary & Public Safety (JPS) Committee recommended the following changes to the County Board Rule Section 0.5. Amend Section 0.5 as discussed. Unstrike lines 12-28. On line 24, Strike 90 and replace with 75 and insert the verbiage, "within a 6-month interval" after the word "meetings". On line 27, insert "within a 6-month interval" after the word "held".

Supervisor Hanson clarified that the committee is voting on these sections, but it is only for the committee's recommendation to the board. The committee is not voting to change the rule.

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Hanson, to accept the proposed changes for recommendation to the board.

Vote on Motion to Amend Section 0.5 as amended. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Section 2.1

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 2.1.

2.1 Orientation Meeting information shall be presented every two years following the election of a new county board. The **Chair Corporation Counsel, with the assistance of department heads**, shall provide an overview of the Board's responsibilities, operations, committee assignments, departmental projects, long-term planning initiatives, and project statuses. ~~The Chair may invite committee chairs or department heads to assist in presenting this information.~~

Motion by Supervisor Hanson, seconded by Supervisor Stafford, to accept the proposed changes for recommendation to the board.

Vote on Motion to Amend Section 2.1. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Section 2.5

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 2.5.

2.5 The Corporation Counsel will explain the County Board Rules. ~~The Chair of the Judiciary & Public Safety Committee will explain the County Board rules. In the absence of a Chair of the Judiciary & Public Safety Committee.~~

Motion by Supervisor Hanson, seconded by Supervisor Stafford, to accept the proposed changes for recommendation to the board.

Vote on Motion to Amend Section 2.5. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Section 2.6

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 2.6.

~~2.6~~ **5.12** For mid-term appointments to the County Board, the Chair of the Winnebago County Board of Supervisors will organize a similar meeting within 30 days of the appointment with the County Clerk, Corporation Counsel, ~~Personnel~~ **Human Resources** Director, and chair of the Judiciary & Public Safety Committee as outlined in 2.2, 2.3, 2.4 and 2.5. The Chair of the Winnebago County Board of Supervisors will also ensure that any mid-term appointment receives a committee assignment.

Motion by Supervisor Stafford, seconded by Supervisor Ponzer, to accept the proposed changes for recommendation to the board.

This rule will be moved to 5.12 because this was not appropriate to be located under the Orientation Meeting and should be under the Powers of Chair and Vice-Chair.

Vote on Motion to Amend Section 2.6. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Section 3.6

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 3.6.

3.6 ~~There shall be~~ **Corporation Counsel shall provide** an explanation of the present and **Judiciary & Public Safety Committee**-proposed rules of the County Board.

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Stafford, to accept the proposed changes for recommendation to the board.

Vote on Motion to Amend Section 3.6. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Section 7.4

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 7.4.

7.4 ~~Every motion or amendment shall be reduced to writing if requested by a supervisor.~~ **All amendments shall be reduced to writing.**

Motion by Supervisor Hanson, seconded by Supervisor Wise, to accept the proposed changes for recommendation to the board.

Vote on Motion to Amend Section 7.4. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Section 8.7

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 8.7.

8.7 All items not appearing on the written Agenda ~~or not delivered with the Agenda~~ shall be out of order and shall not be considered by the Board at the particular meeting.

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Hanson, to accept the proposed changes for recommendation to the board.

Vote on Motion to Amend Section 8.7. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Section 8.10

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 8.10.

8.10 Special orders of business may be scheduled by the County Board Chair for presentation to the County Board on the 1st Tuesday of the months of ~~January, March, May, July and September~~ **March, June, September, and December**. Announcement of these special meetings shall be made by the County Board Chair at the regularly scheduled County Board Meetings held the 3rd Tuesday of the months of ~~December, February, April, June, and August~~ **February, May, August, and November**.

Motion by Supervisor Stafford, seconded by Supervisor Hanson, to accept the proposed changes for recommendation to the board.

Vote on Motion to Amend Section 8.10. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Section 12.1

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 12.1.

Discussion took place among committee members and Mary Anne Mueller, Corporation Counsel, regarding the proposed changes.

12.1 When a motion is under consideration, no other motion shall be entertained except:

- A. To adjourn.
- B. To lie on the table. **(set aside temporarily within the meeting)**
- C. For the previous question. **(call the question to end debate)**
- D. To postpone to a day certain.
- E. To commit to a committee.
- F. To amend or to substitute.
- G. To postpone indefinitely.

These motions shall take precedence in the order in which they stand in this section.

The JPS Committee recommended the following changes to the County Board Rule Section 12.1. On line 9, add the verbiage, "within the meeting" after the word "temporarily". On line 10, add the verbiage "to end debate" after the word "question".

Motion by Supervisor Wise, seconded by Supervisor Stafford, to accept the proposed changes for recommendation to the board.

Vote on Motion to Amend Section 12.1 as amended. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Section 12.6

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 12.1.

Discussion took place among committee members and Mary Anne Mueller, Corporation

Counsel, regarding the proposed changes.

12.6 The previous question (~~call the question or~~ a motion to end debate) may be moved by any member present ~~or attending via remote option~~, for passage subject to the same rules and procedures governing motions made in person.

Corporation Counsel will look into the wording of the stand-alone motion, to call the question, and try to prepare a motion to amend addressing this issue.

Motion by Supervisor Hanson, seconded by Supervisor Stafford, to accept the proposed changes for recommendation to the board.

Vote on Motion to Amend Section 12.6. CARRIED BY VOICE VOTE. 4-1 (Nay - Hancock-Cooke).

Motion to Amend Section 17.1

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 17.1.

The tentative daily time schedule and calendar are as follows:

2026

January 20	Business	6:00 P.M.
February 24	Business	6:00 P.M.
March 3	Special Orders	6:00 P.M.
March 17	Business	6:00 P.M.
April 14	Orientation Meeting	6:00 P.M.
April 21	Organizational Meeting	6:00 P.M.
April 28	Business	6:00 P.M.
May 18	Tour	8:30 A.M.
May 19	Business	6:00 P.M.
June 2	Special Orders	6:00 P.M.
June 16	Business	6:00 P.M.
July 21	Business	6:00 P.M.
August 18	Business	6:00 P.M.
September 1	Special Orders	6:00 P.M.
September 15	Business	6:00 P.M.
October 19	Tour	4:30 P.M.
October 20	Business	6:00 P.M.
October 26	Budget	6:00 P.M.
October 27	Budget	8:30 A.M.
October 28	Budget	8:30 A.M.
November 17	Business	6:00 P.M.
December 1	Special Orders	6:00 P.M.
December 14	Christmas Party	6:00 P.M.
December 15	Business	6:00 P.M.

2027

January 19	Business	6:00 P.M.
February 23	Business	6:00 P.M.
March 2	Special Orders	6:00 P.M.
March 16	Business	6:00 P.M.
April 20	Business	6:00 P.M.

May 17	Tour	8:30 A.M.
May 18	Business	6:00 P.M.
June 1	Special Orders	6:00 P.M.
June 15	Business	6:00 P.M.
July 20	Business	6:00 P.M.
August 17	Business	6:00 P.M.
September 7	Special Orders	6:00 P.M.
September 21	Business	6:00 P.M.
October 18	Tour	4:30 P.M.
October 19	Business	6:00 P.M.
October 25	Budget	6:00 P.M.
October 26	Budget	8:30 A.M.
October 27	Budget	8:30 A.M.
November 16	Business	6:00 P.M.
December 7	Special Orders	6:00 P.M.
December 20	Christmas Party	6:00 P.M.
December 21	Business	6:00 P.M.

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Ponzer, to accept the proposed changes for recommendation to the board.

Vote on Motion to Amend Section 17.1. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Sections 18.1 and 18.2

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 18.1 and 18.2.

18.1 COMMITTEES, COMMISSIONS, BOARDS

18.2 18.1 The County Board shall be the Board of Jurisdiction for all County Board Standing Committees.

Motion by Supervisor Hanson, seconded by Supervisor Hancock-Cooke, to accept the proposed changes for recommendation to the board.

Vote on Motion to Amend Section 18.1. CARRIED BY VOICE VOTE. 5-0

~~**18.3 18.2** Any decision of any Standing Committee may be appealed to the County Board by any Supervisor at any regular or special Board meeting. To initiate an appeal, the Supervisor shall submit a written notice to the County Clerk at least 7 (seven) days prior to a regular or special Board meeting. The notice should detail the decision being appealed and the grounds for the appeal. The appeal may be placed on the agenda for the upcoming Board meeting, where the Board will review and decide on the matter.~~

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Hanson, to accept the proposed changes for recommendation to the board.

Vote on Motion to Amend Section 18.2. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Section 18.4

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 18.4, rescinding this section of the Rules of the Winnebago County Board of Supervisors.

~~18.4~~ **18.3** In accordance with Wisconsin Statute §19.89, no duly elected or appointed member of a governmental body physically present may be excluded from any meeting of such body. Therefore, any County Board Member may attend any open or closed meeting of any County Board Committee, Commission or Board. Unless they are a member of the specific Committee, Commission, or Board, attending County Board Members shall not have voting privileges.

The consensus of the committee was to keep this rule the way it is even though it is addressed by Robert's Rules of Order.

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Hanson, to restore 18.4 and keep this rule intact in the Rules of the Winnebago County Board. CARRIED BY VOICE VOTE. 5-0

By keeping this Rule, the subsequent rules in the rest of Section 18 of the Rules will need to be renumbered accordingly.

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Stafford, to accept the renumbering of 18.3, 18.4, 18.5 and 18.6. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Section 18.7

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 18.6.

~~18.7~~ **18.6** All Committees, Boards, and Commissions will meet no earlier than ~~3:00 p.m.~~ **9:00 a.m.** on any given day unless the committee agrees unanimously to a different time.

Motion to Amend Section ~~18.7~~ **18.6** died for lack of a motion.

Motion to Amend Section 20.7

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 20.7.

Discussion took place among committee members and Mary Anne Mueller, Corporation Counsel, regarding the proposed changes.

20.7 Board members attending seminars or conventions shall ~~submit a written~~ **give** a report as to the seminar or convention to the Board ~~within 30 days following its conclusion.~~ **at the next scheduled Special Orders Meeting.**

Motion by Supervisor Wise, seconded by Supervisor Hanson, to accept the proposed changes for recommendation to the board. CARRIED BY VOICE VOTE. 5-0

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Stafford, to make an amendment. On line 8, add the verbiage, "at the next scheduled Special Orders Meeting" after the word "Board". CARRIED BY VOICE VOTE. 5-0

Vote on Motion to Amend Section 20.7 as amended. CARRIED BY VOICE VOTE. 5-0

Motion to Amend Section 24

Mary Anne Mueller, Corporation Counsel, explained the proposed change to the committee for Section 24.

24.2 AVIATION COMMITTEE

This committee shall be composed of five County Board Supervisors **as referred to in Sec. 114.136, Wis. Stats.** The committee shall review policy issues relating to Wittman Regional Airport and other aviation matters of concern to Winnebago County and advise and recommend appropriate policy goals and legislative action to be taken by the County Board.

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Ponzer, to accept the proposed changes for recommendation to the board. CARRIED BY VOICE VOTE. 5-0

24.3 FACILITIES AND PROPERTY MANAGEMENT COMMITTEE

This committee shall be composed of five County Board Supervisors. The committee shall review policy issues related to Winnebago County buildings, grounds, office equipment, furniture and fixtures in all county-owned or leased facilities; long- range development plans for buildings and office space; review policy goals relating to the Purchasing Department and Facilities and Property Management Department; and recommend appropriate goals and legislative action to be taken by the County Board, **as authorized under Sec. 59.03(1), Wis. Stats.**

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Ponzer, to accept the proposed changes for recommendation to the board. CARRIED BY VOICE VOTE. 5-0

24.4 COUNTY PLANNING AND ZONING COMMITTEE

This committee shall be composed of five County Board Supervisors and shall be the "county zoning agency" as referred to in Sec. ~~59.97(2)(a)~~ **59.69(2)(a)**¹, Wis. Stats. Committee members shall include at least one, but not more than two, County Board Supervisors from an incorporated area. All members shall be appointed by the County Board.

As provided in ~~Sec. 59.95~~ **59.69(2)(bm)**, the county zoning agency shall be a policy-making body determining the broad outlines and principles governing the administrative powers and duties specified in Sec. ~~59.97~~ **59.69**. In addition, the committee responsibilities shall be as follows:

1. Responsibility for all matters of procedure relating to the Winnebago County Zoning Ordinance (this would include basic zoning provisions, floodplain/shoreland provisions and airport zoning provisions), except those designated to Board of Adjustment's jurisdiction.
2. Creation and maintenance of the County development plan.
3. Committee of Jurisdiction for the County Planning Department.

The Committee shall review policy issues relating to the County Zoning Department and County Planning Department and advise and recommend appropriate policy goals and legislative action to be taken by the County Board.

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Ponzer, to accept the proposed changes for recommendation to the board. CARRIED BY VOICE VOTE. 5-0

24.5 JUDICIARY & PUBLIC SAFETY COMMITTEE

This committee shall be composed of five County Board supervisors. The committee shall review policy issues and advise and recommend appropriate policy goals and legislative action to be taken by the County Board relating to the following departments or activities: Clerk of Courts, Sheriff, District Attorney, ~~Coroner~~ **Medical Examiner**, Corporation Counsel, Family Court Commissioner, Veterans Services, Register of Deeds, County Clerk, Court Commissioner, Law Library, Emergency Management, and Child Support Agency. In addition, the duties and responsibilities of this committee shall be:

1. Submit recommendations for County Board rules to be considered at the County Board organization meeting or at other County Board meetings.
 2. Submit recommendations for apportionment of supervisory districts in Winnebago County.
- This committee shall serve as the County Emergency Management Committee as referred to in Sec. 323.14(1)(a)(3), Wis. Stats.

Motion by Supervisor Hanson, seconded by Supervisor Wise, to accept the proposed changes for recommendation to the board. CARRIED BY VOICE VOTE. 5-0

24.6 PARKS AND RECREATION COMMITTEE

~~The Parks Committee shall consist of five members. The County Board, through its Committee on Committees in accordance with Rule 3.4, shall appoint the standing committee. It shall be responsible for obtaining maintenance, operation and development of all Winnebago County parks and recreation areas, including boat landings, recreational travel areas, associated programs and wildlife preservation areas. It shall recommend to the County Board from time to time for its action, the necessary rules~~

~~and regulations for all Winnebago County-owned recreational areas.~~

Motion by Supervisor Stafford, seconded by Supervisor Ponzer, to accept the proposed changes for recommendation to the board. CARRIED BY VOICE VOTE. 5-0

24.7 PARK VIEW HEALTH CENTER COMMITTEE

The Park View Health Center Committee shall be composed of five members of the Winnebago County Board appointed by the Chair of the County Board, **as authorized under Sec. 59.03(1), Wis. Stats.** This committee shall be a policy-making body determining the broad outlines and principles governing the administration of nursing home services provided at the Park View Health Center. This committee shall review policy issues relating to the Park View Health Center and advise and recommend appropriate policy goals and legislative action to be taken by the County Board.

Motion by Supervisor Stafford, seconded by Supervisor Hanson, to accept the proposed changes for recommendation to the board. CARRIED BY VOICE VOTE. 5-0

24.8 PERSONNEL & FINANCE COMMITTEE

This committee shall be composed of five County Board supervisors, **as authorized under Sec. 59.03(1), Wis. Stats.** The committee shall review policy issues and advise and recommend appropriate policy goals and legislative action to be taken by the County Board relating to the following departments: County Treasurer, Finance Department, Personnel Department, General Services and Microfilm Department.

The duties and responsibilities of this committee shall be:

1. Receive all personnel requests from Committees and Boards of Jurisdiction for study and recommendation.
2. Review proposed personnel policies and amendments as submitted by the Personnel Director and County Executive and submit recommendations to the County Board for consideration and legislative action.
3. Review personnel actions in all county departments as reported by the Personnel Director.
4. Recommend to the County Board, prior to the earliest time for filing nomination papers, a salary schedule for elected officials, appointed officials and other employees of Winnebago County unless otherwise determined by agreement or law.
5. Authorize budgetary alterations as permitted in Sec. 65.90(5), Wis. Stats. in either of the following situations:
 - A. A transfer of funds between budgeted items of an individual County Department if such budgeted items have been separately appropriated, and
 - B. Supplementation of appropriations for a particular office or department by transfer from the Contingency Fund. The limitation on the dollar amount set aside in the budgetary alteration shall be the amount set aside in the Contingency Fund or the sum of ~~\$40,000.00~~ **\$50,000.00**, whichever is the lesser sum, and
 - C. Notwithstanding subsection (b), above, to accept gifts from the Oshkosh Area Community Foundation's Park View Health Center Pass-Through Fund into the Contingency Fund and to appropriate monies received from said gifts to the new Park View Health Center construction project for additions, enhancements, landscaping or furnishings in relationship to said project, provided that the total amount of said appropriation does not exceed 10% of the total amount of funds budgeted for said project for that budgetary year.

This committee may refuse to authorize a budgetary alteration in whole or in part or may grant any such alteration conditionally as it deems appropriate.

6. Review all financial reports submitted to the County Board by the County Executive, by County officials and by auditors retained by the County. (The County Executive is charged with the responsibility to examine, settle and allow all general accounts against the County and to have issued County orders therefor.)
7. Advise the County Finance Director and County Executive in the matter of investment of county funds and report to the County Board from time to time regarding county finances.
8. Examine all claims filed against the County for illegal taxes of any kind and shall make a report and recommend to the County Board on all matters pertaining to illegal taxes.
9. Perform such responsibilities as are indicated in Sec. 3.03 of the General Code of County Ordinances concerning properties taken by the county on tax deeds.

10. Advise with the County Insurance Administrator and County Executive in the matter of establishing appropriate insurance coverages for Winnebago County.
11. Review all claims filed against Winnebago County pursuant to Secs. 59.76 and Sec. 893.80, Wis. Stats. and submit its recommendation to the County Board for consideration and legislative action. Submit an annual report on the disposition of all claims.
12. Review and adopt affirmative action plans submitted by the Affirmative Action Committee.
13. Study, recommend and forward all grant applications to County Board.
14. Review all proposals and needs relating to Winnebago County's present and future information systems needs and technologies related thereto. This shall be the committee of jurisdiction for the Information Technology Department.

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Ponzer, to accept the proposed changes for recommendation to the board. CARRIED BY VOICE VOTE. 5-0

Motion by Supervisor Hancock-Cooke, seconded by Supervisor Ponzer, to make an amendment. On 5. B. strike \$40,000.00 and replace with \$50,000.00. CARRIED BY VOICE VOTE. 4-1 (Nay: Hanson)

*Vote on Motion to Amend Section 24.8 as amended.
CARRIED BY VOICE VOTE. 4-1 (Nay: Hanson)*

24.11 PARKS COMMISSION *

The Parks Commission shall be appointed by the County Executive and confirmed by the County Board of Supervisors, and shall consist of seven members, at least five of which must be members of the County Board of Supervisors. The term of a commissioner shall be seven years commencing on July 1, with one commissioner's term expiring each June 30.

It shall be responsible for obtaining maintenance, operation, and development of all Winnebago County parks and recreation areas, including boat landings, recreational travel areas, associated programs, and wildlife preservation areas.

It shall recommend to the County Board from time to time for its action, the necessary rules and regulations for all Winnebago County-owned recreational areas.

* Formerly the Parks and Recreation Committee, a name and designation change effected in 2025 via Winnebago County Ordinance 088-022025, pursuant to Sec. 27.02(1), Wis. Stats.

Motion by Supervisor Hanson, seconded by Supervisor Hancock-Cooke, to accept the proposed changes for recommendation to the board. CARRIED BY VOICE VOTE. 5-0

The Legislative Committee consists of the chairs of all the standing committees. Since the Park and Recreation Committee turned into the Parks Commission, the committee needs to determine whether or not that Parks Commission will be part of that Legislative Committee.

24.7 LEGISLATIVE COMMITTEE

The Committee shall be composed of the chair, or the vice chair in the absence of the chair, of the following committees and boards as well as the County Board Chairman:

The committees listed in Sections 23.1 through 24.4 and 24.6 through Page 15 of 41 24.11 of these Rules; the Human Services Board; the Board of Health; the Industrial Development Board; the Solid Waste Management Board, ~~and the Veterans Service Commission,~~ and the Parks Commission. The Legislative Committee shall review proposed federal and state legislation and administrative regulations impacting upon the County and shall provide and inform area legislators and Wisconsin Legislative Committees of the recommendations of the County Board. The Committee shall report its actions to the County Board as well as any pertinent information relating to legislation.

Motion made by Supervisor Hancock-Cooke and seconded by Supervisor Ponzer. CARRIED BY VOICE VOTE

Motion to Amend Section 25.0

SPECIAL MEETING OF THE COUNTY BOARD

Wisconsin Statute 59.11(2) states: A special meeting of the board shall be held:

a) Upon a written request of a majority of the supervisors delivered to the clerk, specifying the time and place of meeting. The time shall be not less than 48 hours from the delivery of the request. Upon receiving the request the clerk shall immediately ~~mail to~~ **notify** each supervisor notice of the time and place of the meeting. Any special meeting may be adjourned by a vote of a majority of all the supervisors. The board by ordinance may establish a separate procedure for convening the board in a "declared emergency" as defined by county ordinance.

b) For the purposes and in the manner prescribed in Sec. 31.06, with the right to adjourn the special meeting from time to time by a vote of a majority of all the supervisors entitled to a seat. The clerk shall mail written notice of the special meeting, specifying the time, place, and purpose of the meeting, to each supervisor not less than 2 weeks before the day set for the meeting.

Motion made by Supervisor Hancock-Cooke and seconded by Supervisor Stafford. CARRIED BY VOICE VOTE.

Motion to Amend Section 26.0

26.0 AD-HOC TASK FORCE ON THE WRITTEN RULES OF THE 2024—2026 WINNEBAGO COUNTY BOARD OF SUPERVISORS

~~An ad-hoc task force on the written rules of the 2024-2026 Winnebago County Board of Supervisors, is established. This ad-hoc task force will consist of seven (7) supervisors appointed by the Chairperson of the Winnebago County Board of Supervisors and will regularly report its findings and submit specific resolutions or ordinances to the Judiciary and Public Safety Committee after consultation with Corporation Counsel for vote consideration before any action is taken by the Winnebago County Board of Supervisors. Any specific resolution or ordinance recommended by the ad-hoc task force on the written rules of the 2024-2026 Winnebago County Board of Supervisors must prevail with a majority vote of the Judiciary and Public Safety Committee. This ad-hoc task force will automatically disband after the last Judiciary and Public Safety Committee meeting in May 2025. The Winnebago County Board of Supervisors may act on any specific resolution or ordinance recommendation by the ad-hoc task force and passed by the Judiciary and Public Safety Committee after May 2025. Notwithstanding the provisions of 3.8 of these rules, any rule change approved by the Judiciary and Public Safety Committee by May 2025. In accordance with this rule may be approved by the Winnebago County Board of Supervisors with a vote of a majority of members present no later than the June 2025 County Board Business Meeting. The aforementioned task force shall not address any rules affecting committee structure.~~

Motion made by Supervisor Hanson and seconded by Supervisor Hancock-Cooke. CARRIED BY VOICE VOTE.

H. Presentations

There were no presentations given.

I. Next Meeting Date

The next meeting will take place on Monday, April 6, 2026, at 6:00 p.m., in the Richard Meyer Community Resource Room, at the Sheriff's Office.

J. Adjourn

The meeting adjourned at 8:34 pm.

Submitted by:

Tori Kinderman

Winnebago County Deputy Clerk

The video portion of this meeting is available on the County website: <https://winnebagocowwi.portal.civicclerk.com>