



Winnebago County

The Wave of the Future

**PARK VIEW HEALTH CENTER COMMITTEE MEETING MINUTES
THURSDAY, JANUARY 15, 2026**

A. Call to Order

Chairman Thomas Swan called the meeting of the Park View Health Center Committee to order at 3:30 P.M. from the James P. Coughlin Center, 625 E. County Road Y, Oshkosh, Wisconsin and virtually by TEAMS.

Members Present: 5 - Thomas Swan, Morris Cox, James Ponzer, Maribeth Gabert and Brenda Pluchinsky.

Also Present at the Meeting:

Linzi Gazga-Parish, Administrator

Doug Petraszak, Financial Services Manager

Nouly Lo, Administrative Public Relations Coordinator

Jill Fritsch- Member of The Public

Patti Julius- Member of The Public

B. Public Comments on Agenda Items

Supervisor Cox stated that the agenda item was incomplete. He also noted that the top portion of the form needs to be completed and that the numbers on the financial statement need to be corrected. Supervisor Tom Swan suggested that the item be discussed in more depth during the Business Item section. Patti Julius thanked everyone for their work on the elevator situation and noted that the elevator is currently working. She asked if the County had approved the budget to repair the other elevator. Supervisor Swan responded that, at this time, it is premature to determine whether the County will move forward with the project. He stated it is still being reviewed to determine if it is something the County can afford or would pursue. He also noted that the item will be discussed at the upcoming Facilities and Property Management meeting.

C. Adopt Agenda

Supervisor Cox moved to adopt the agenda. Supervisor Ponzer seconded the motion.

D. Approval of Minutes

1. Approval of December 18th 2025 Meeting Minutes

E. Director's Report

1. Financial Report

Finance Manager Doug Petraszak presented the December financial report and noted that the overall target is 100%. The first revenue section, Intergovernmental Revenue, showed a year-to-date total of \$13,464,146, which is 108.48% of the target. The largest item in this category was Medicaid Title 19, totaling \$10,941,396, or 126.10%. The Public Service revenue section reported a year-to-date subtotal of \$4,004,978, which is 89.00% of the target. The

largest item in this category was private pay fees, totaling \$3,968,613, or 89.04%. The Intergovernmental subtotal showed a year-to-date amount of \$42.00. Interfund revenue totaled \$16,505, or 68.77%. Miscellaneous revenue totaled \$197,063, or 115.91%. Transfers in totaled \$414,200, or 100%. Total revenue for the period was \$18,096,934, representing 103.29% of the target. On the expenditure side, total labor expenses were \$12,488,532, or 82.18%. Travel expenses totaled \$12,760, or 59.07%. Capital outlay expenditures included \$46,489 for tubs. Office expenses totaled \$60,990, or 70.79%. Operational expenses totaled \$1,601,453, or 89.26%. Repair and maintenance expenses totaled \$76,125, or 56.37%. Utility expenses totaled \$355,200, or 84.37%. Contractual services totaled \$2,172,021, or 105.83%. Insurance expenses totaled \$94,186, or 98.65%. Depreciation totaled \$709,815, or 98.67%. Total expenditures for the period were \$17,571,082, representing 85.62% of the budget.

2. Census Report

Administrator Linzi Gazga Parish provided a staffing and census update. At the beginning of December, there were 13 admissions and 8 discharges, for a total of 88 residents. The current payer mix consists of 20% Private Pay/VA, 66% Medical Assistance, 7% Family Care, 5% Medicare Advantage, and 1% Medicare. The average daily census for 2025 is 91, with an average occupancy rate of 54%. For comparison, the average daily census for 2024 was also 91, indicating the facility is performing at the same level as last year.

3. Staffing Update

For December, there was a total of 184 staff members, not including casual calls. The annual average staffing level was 191 employees. A total of 8 employees were hired in December, with 97 hires for the year. The retention rate for December was 96.2%, and the annual retention rate was 53.2%, which is considered industry standard. In December, there were five resignations and 94 total resignations for the year. This total includes employees whose status changed to casual. There were two terminations in December and a total of eight terminations for the year. The facility continues to have a need for RNs, LPNs, and CNAs. A CNA class began in January. Supervisor Cox and Supervisor Pluchinsky asked whether the CNA students are required to sign a one-year employment contract with Park View since the organization is paying for the class; however, corporate counsel advised that the facility cannot require this.

F. Business Items

Action may be taken on any business items.

1. Budget Transfer from Labor to Other Operating Expenses

Supervisor Cox voiced a concern that paperwork is not being completed correctly. He explained that the form should be easier to read and clearly show the vote and the financial breakdown. He also noted that the word "The" in The Park View Committee should be capitalized and suggested adding a note at the bottom of the form explaining the financial impact to help improve understanding. Supervisor Swan reviewed the action requested, noting that Park View Health Center is seeking approval from The Park View Health Center Committee and the Personnel and Finance Committee to transfer \$120,000 from Wage Turnover Savings (object 51150) and \$80,000 from Labor Turnover Savings (object 51250) to Professional Services (object 55014), for a total transfer of \$200,000. Supervisor Cox made a motion to approve, contingent upon providing a physical note with the requested clarification and then bringing the item forward for approval. Supervisor Ponzer seconded the motion.

G. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

H. Next Meeting Date

The next meeting is scheduled for Thursday, February 19, at 3:30 p.m.

I. Adjourn

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