



Winnebago County

The Wave of the Future

PERSONNEL & FINANCE COMMITTEE MEETING MINUTES

THURSDAY, NOVEMBER 7, 2024

A. Call to Order

The meeting was called to order by Chairman Cox at 9:02 a.m. from the David W. Albrecht Administration Building.

PRESENT: Chairman Morris Cox, Supervisor Koby Schellenger, Supervisor Steve Binder, Supervisor Stephanie Holt, and Supervisor Don Nussbaum

ALSO PRESENT: Sheriff, John Matz, Lieutenant, Amber Rozek, Assistant Corporation Counsel, Cathy Scherer, Director of Administration, Jamie Rouch, Director of Finance, Paul Kaiser, Director of Human Resources, Mark Habeck, County Treasurer, Amber Hoppa, and Public Policy Paralegal, Rhys Phillips

B. Public Comments

Restricted to Items on the Agenda with a Limit of Two Minutes per Person

No public comments for this meeting

C. Adopt Agenda

Motion by Supervisor Nussbaum, seconded by Supervisor Holt to adopt the agenda for this morning's meeting.

CARRIED BY VOICE VOTE. (5-0)

D. Approval of Minutes

1. Approval of Minutes for October 3, 2024

Motion by Supervisor Schellenger, seconded by Supervisor Binder. CARRIED BY VOICE VOTE (5-0)

2. Approval of Minutes for October 15, 2024

Motion by Supervisor Schellenger, seconded by Supervisor Binder. CARRIED BY VOICE VOTE (5-0)

E. Reports

1. Finance Reports - Paul Kaiser, Director of Finance

Paul Kaiser, Director of Finance, gave his report to the committee.

Director Kaiser gave a report on the current costs, 9 months into the year, and remarked that labor costs are down, and travel costs are marginally down compared to the same time last month. The committee expressed their interest in the possibility of variance being included in the next report so that trends dating back as far as 10 years can be analyzed to understand current trends in under or overspending. Director Kaiser also explained his plan for a physical audit of the county inventory and assets to have a better grasp of items that may need to be included in future capital improvement plans. Director Kaiser also shared that the county had purchased 5 more treasury bonds, at differing rates to get the county rates set until 2030 and 2031.

2. Information Technology Update - Jennifer Ruetten, Director of Information Technology

Nothing to Report

F. Business Items

Action may be taken on any business items.

1. Authorize Winnebago County to accept a \$149,008 grant from the Wisconsin Department of Justice, Division of Law Enforcement Services - Residential Substance Abuse Treatment for State Prisoners Program for the STAR Program.

Motion by Supervisor Holt, seconded by Supervisor Nussbaum. Sheriff Matz gave an overview of how the STAR program is funded with grants and where the grant money goes. The sheriff remarked that the

counseling in the STAR program is very intense and that the wrap-around service after graduation from the program makes a huge difference for individuals struggling with addiction. This grant would allow the county to take on more cases, whereas now some people had to be turned away from the program due to a lack of available resources. The idea of allowing other counties to use one of the pods in the jail for the STAR program at a determined cost was also introduced. Sheriff Matz then answered questions from the committee. VOTE: CARRIED BY VOICE VOTE. (5-0)

2. Authorize Winnebago County to accept a \$833,000 grant from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, for Improving Substance Use Disorder Treatment and Recovery Outcomes for Adults in Reentry for the STAR Program and Approving a Corresponding 2024 Budget Amendment
Motion by Supervisor Binder, seconded by Supervisor Nussbaum. Both Sheriff Matz as well as Lieutenant Rozek presented the plan for the DOJ grant funding. The grant would be received over the course of 3 years, where a county 3 year project position would be created to hire another counselor for the STAR program. The new position is required to receive the funds from the grant. Further, another counselor would help lessen the load on current employees in the STAR program, allowing more people to be admitted and treated within the county. Sheriff Matz and Lieutenant Rozek then answered questions from the committee. VOTE: CARRIED BY VOICE VOTE (5-0)

3. Approve Values on In-Rem Tax Foreclosed Properties for Auction

- 004-0402-12-01 / S US Hwy 45, Oshkosh
- 030-0204 / Lakeshore Rd, Winneconne
- 030-0363-07-01 / Main St, Butte Des Morts
- 121-0586-09 / Shreve Ln, Neenah
- 902-0282 / 902 School Ave, Oshkosh
- 906-0391 / W 3rd Ave, Oshkosh
- 909-0792 / Oregon St, Oshkosh
- 913-0772 / Mason St, Oshkosh

Motion by Supervisor Schellenger, seconded by Supervisor Binder. Chairman Cox noted that there would be two votes on this item. One vote for the first four properties that were not appraised and another vote for the last four properties that were appraised. The first four properties, 004-0402-12-01, 030-0204, 030-0363-07-01 and 121-0586-09, include one that is part of a ditch, one is under water in Lake Winneconne, one is part of a drainage ditch for a new subdivision and the last one is a very small triangular piece of property. County Treasurer Amber Hoppa explained how she arrived at the value of these four properties. She used the assessed value from the most recent property tax bill. County Treasurer Hoppa answered questions from the committee.

VOTE ON PARCELS 004-0402-12-01, 030-0204, 030-0363-07-01 and 121-0586-09: CARRIED BY VOICE VOTE (5-0)

Motion by Supervisor Schellenger, seconded by Supervisor Holt to approve the values of in-rem tax foreclosed properties for auction - parcel nos. 902-0282, 906-0391, 909-0792 and 913-0772. County Treasurer Hoppa reported on the condition of these properties and why they had been foreclosed on. She answered questions from the committee.

VOTE ON PARCELS 902-0282, 906-0391, 909-0792 and 913-0772: CARRIED BY VOICE VOTE. (5-0)

4. Discussion: Issuance of Surplus Funds from 2022 Tax Sale to Former Owner

Motion by Supervisor Nussbaum, seconded by Supervisor Binder. County Treasurer Amber Hoppa explained the reason this is being brought forward. With the consequences of the Tyler versus Hennepin case, the county has to reimburse owners of the foreclosed property any surplus funds over and above the cost incurred by the County. After additional discussion, it was decided that County Treasurer Hoppa would work with legal counsel and other counties to understand the best way to approach this matter.

G. Next Meeting Date: Thursday, December 5, 2024

*Supervisor Schellenger noted that the next meeting will be held on Thursday, December 5, 2024 at 9:00 a.m.
CARRIED BY VOICE VOTE. (5-0)*

H. Adjourn

*Motion by Supervisor Nussbaum, seconded by Supervisor Holt to adjourn. CARRIED BY VOICE VOTE. (5-0)
The meeting was adjourned at 10:42 a.m.*

Items for the Personnel & Finance Committee meeting that go thru **Mary Anne Mueller, Corporation Counsel Office**,
for the Personnel & Finance agenda **are due** by Thursday, November 21, 2024.

****A quorum of the Park View Health Center Committee and the Winnebago County Board of Supervisors may be present
at this meeting.**

*Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County
Clerk. Phone Number: 920-232-3430*

The video portion of this meeting is available on the County website: <https://winnebagocowi.portal.civicclerk.com>