

Winnebago County Planning and Zoning
Planning and Zoning Committee
112 Otter Ave, Oshkosh, WI 54901, 3rd Floor Admin Conference Room
Planning Meeting
7:45AM, February 6, 2026
Meeting is also available via Microsoft Teams

Present: Supervisors Howard Miller, Maribeth Gabert, Frank Frassetto, Stefanie Holt, Christian Mueller

Others present: Jerry Bougie, Director, Planning and Zoning; Cary Rowe, Zoning Administrator; Daniel Lefebvre, Assistant Zoning Administrator; Brian O' Rourke, Land Use Planner, Caleb Edwards, Code Enforcement Officer; Mary Anne Mueller, Winnebago County Corporation Counsel, Nathan Bayer, Crivello Law via Microsoft Teams, Adam Dorn, GIS Administrator

The Meeting was called to order by Chairman Howard Miller.

Public comments on Agenda items

Ty Johnston, 7558 Liberty School Rd, Omro – introduced himself and spoke about business item #2 on the agenda regarding wet boathouses.

Tom Kontos, 5830 Crestview Dr, Butte Des Mort – introduced himself and spoke about business item #2 on the agenda regarding wet boathouses.

Debbie Johnston - N2591 37th Ave, Omro – introduced herself and spoke about business item #2 on the agenda regarding wet boathouses.

Winnebago County Supervisor Doug Nelson, 214 6th Ave, Winneconne – introduced himself and spoke about business item #2 on the agenda regarding wet boathouses.

Approval of Minutes

Committee reviewed the January 9, 2026, Deliberative and Planning Meeting. Motion made by F. Frassetto to approve minutes as presented. Seconded by S. Holt. Motion carried 5-0.

Business Items

1. Closed Session

Pursuant to Section 19.85, Wisconsin Statutes, at this point in the meeting, the Committee shall consider a motion to convene into closed session for the purpose of (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning a strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in relationship to a Riverview Lane Property.

Motion made by S. Holt. Seconded by C. Mueller at 8:05AM (?) to convene into closed session. Motion carried 5-0 by roll call vote.

1. Riverview Lane property.

A roll call vote was taken to return to open session. Open session reconvened at 9:10AM.

2. Discussion on Wet Boathouses

Discussion occurred between the Committee and staff regarding rebuilding and maintaining wet boathouses in the county. Winnebago County Zoning has never dealt with the rebuilding of the wet boathouses because they are in the water, which then becomes the WI DNR jurisdiction. On a permit application submitted, the DNR indicated that while they approve the wet boathouse work being done and will issue their permit, the County must enforce their floodplain ordinance, which the County would then have to deny the permit. The position of the county staff is they do not want to start having to issue permits covered by DNR Chapter 30 permits for wet boathouses and the Committee is in agreement.

3. Report on Town Status of Town Zoning in Shoreland areas

J. Bougie gave a brief update on the status of 11 towns about town zoning in shoreland areas that will take effect on April 1, 2026. J. Bougie indicated at this time, many of the towns are getting everything prepared and will be submitting it to County staff for review to submit to the County Board for approval. He also indicated that 2 towns, the Towns of Winneconne and Utica, have voted to stay in County general zoning in shoreland areas. Discussion ensued regarding whether towns are allowed to stay in County general zoning for just parts of their towns. Corporation Counsel verified that yes, under state law, it was allowed and in December 2025 the County Executive sent a letter out to towns giving them the option of staying in County general zoning in shoreland areas or opting out.

4. Discussion and possible action on the SFY 2026 NG911 GIS Grant Program

Adam Dorn, GIS administrator explained what the NG911 grant is and what the new grant entails. GIS is looking for approval from the Committee to send the grant application to the P&F Committee and also the County Board for approval and acceptance of the grant, if awarded.

MOTION made by F. Frassetto giving approval to the GIS division to apply and accept the grant, if awarded, and forward the grant application to the P&F Committee and County Board for approval and acceptance of the grant, if awarded. Seconded by C. Mueller. Motion carried 5-0.

5. Discussion of the approved P&Z Committee 2026 Public Hearing Calendar

Discussion occurred regarding the rule that requires holding the deliberative meeting no sooner than 10 days after the public hearing as indicated in Chapter 23. No further action was taken at this time.

Next Meeting Date

The next Planning and Zoning meeting will be the Viewing meeting to be held on February 20, 2026.

Adjournment

MOTION made by S. Holt to adjourn the meeting at 10:00AM. Seconded by C. Mueller. Motion carried 5-0.

Respectfully Submitted

Winnebago County Planning and Zoning