



Winnebago County

The Wave of the Future

**PARKS AND RECREATION COMMITTEE MEETING MINUTES
TUESDAY, NOVEMBER 12, 2024**

A. Call to Order

Chair Powers called the meeting to order at 8:00 a.m.

B. Adopt Agenda

Motion by Steve Binder, seconded by James Ponzer to Approve Adopt Agenda. . Yes 3, No 0, Abstained 0

C. Approval of Minutes

1. October 8, 2024 Minutes

Motion by Steve Binder, seconded by James Ponzer to Approve October 8, 2024 Minutes. . Yes 3, No 0, Abstained 0

D. Public Comments on Agenda Items

No comments.

E. Public Comments within the Jurisdiction of the Committee

No comments.

F. Business Items

Action may be taken on any business items.

1. Review the Sunnyview Exposition Center 2025 - 2029 Fee Schedule

Parks Director, Adam Breest, explained that our Expo Manager, Rick Helms, made a few corrects on the rate table. All rates have been reviewed and are now correct. Discussed and compared rates of other rental facilities in the area. Some facilities have different rates for weekdays and weekends. Will continue to do more research.

Rachael Dowling arrived during the discussion at 8:04 a.m.

Motion by Karen Powers, seconded by James Ponzer to Approve Review the Sunnyview Exposition Center 2025 - 2029 Fee Schedule. . Yes 4, No 0, Abstained 0

2. Authorize Winnebago County to Lease Asylum Point Lease from the Wisconsin Department of Natural Resources

Director Breest explained that the Parks Department previously had a five-year lease with the DNR. The new lease is also five years. There is a mention of sharing road maintenance in the lease. The road will have to be overlayed soon - currently working to get this done, will need an engineer.

Motion by Steve Binder, seconded by Rachael Dowling to Approve Authorize Winnebago

G. Director's Report

1. Parks Director Project Updates

Director Breest reviewed completed and upcoming projects:

- Expo parking lot project - Getting variances approved and would like to go out to bid in January, with construction starting in August.
- Shelter 1 and 2 - Getting contract put together. Might start work in winter. Shelters closed until Memorial Day.
- Waukau Dam - WI DNR is reviewing the permit. They indicated that they should have feedback at the end of November. The project is planned to be released for bids in January.
- Parks paving projects - One lot remaining.
- Eureka boat ramp - Complete.
- Planted 43 trees at the park and expo and 20 trees at Ken Robl Park.
- Fall shutdown process continuing.
- Butte des Morts Boat Landing - RFP for engineering and consulting put together, sending out soon, want to apply for grant.
- Working through other spirit fund projects.

Supervisor Binder mentioned putting a deer rub at Ken Robl. Park staff will look into it.

2. Update on Sunnyview Expo Sign Along Highway 76

Director Breest said the variance application has been filled out. The Town of Oshkosh said they are not going to approve the sign. Director Breest has been trying to set up meeting with the Town of Oshkosh to talk about the sign, but is not getting a response. The sign owner is trying to set up a meeting with the Town of Oshkosh, and is also not able to get a response to set up an in person meeting. The sign owner does have an investor. This sign would be in a B3 Zone, which is business, so we can advertise. Director Breest said he was applying for a variance due to the size of sign, which is more than 100 sq. ft.

H. Communications Shared by Committee Members

Supervisor Binder

-Would like to see new park signs for Cty Y and Snell Rd entrances.

-Asked about flowers on the arch in the park... Park Manager, Kyle Vergin, said the dirt around the arch is not good for growing. Supervisor Dowling suggested a Japanese Wisteria by the arch.

-The department should look into cameras in the park because people keep doing burnouts in the parking lots.

Supervisor Ponzer

-Asked for an update on the county-wide boat launch permit... Director Breest said he is organizing a meeting with other municipalities to talk about it in December.

Supervisor Dowling

-Shared survey from a mom's group about a mother's room in the park. About 65% were not interested/wouldn't need it, and some were concerned it would be used for other purposes.

I. Next Meeting Date

December 10, 2024 at 8 a.m. at the Coughlin Building.

J. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda

No comment.

K. Adjourn

Motion by Steve Binder, seconded by Rachael Dowling to Adjourn Adjourn. . Yes 4, No 0, Abstained 0

Meeting adjourned at 8:48.