

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, January 26, 2026

TIME: 2:00 p.m.

PLACE: Oshkosh Human Services Building Room 33

MEMBERS PRESENT: Ralph Harrison, Chris Kniep, Larry Lautenschlager, Karen Powers, Harold Singstock, Walt Ulbricht, and KristL Laux

MEMBERS EXCUSED: Bryan Stafford

STAFF PRESENT: Annette Beattie, Heather Foust, Ann Kriegel, Janet Rohloff, Melissa Hoodie, Kari Kraft and Julie Kotajarvi

Chairman Larry Lautenschlager called the meeting to order at 2:00 p.m.

AGENDA ITEM B: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM C1: APPROVE MINUTES OF THE DECEMBER 22, 2025, HUMAN SERVICES BOARD MEETING

Ralph Harrison moved for approval of these minutes; seconded by Walt Ulbricht and carried unanimously. (7-0)

AGENDA ITEM C2: ACCEPT MINUTES OF THE MARCH 10, 2025, ADRC COMMITTEE MEETINGS

Karen Powers moved for acceptance; seconded by KristL Laux and carried unanimously. (7-0)

AGENDA ITEM D1: REPORT ON RECRUITMENT AND RETENTION BY ANNETTE BEATTIE

Annette Beattie shared that there are 19 current vacancies. Interviews and job offers are ongoing. 7 openings are in Behavioral Health. 8 are in Child Welfare. Long Term Support has 2 and Administrative has 2 as well including the Directors position which is not yet posted.

AGENDA ITEM D2: FINANCIAL REPORT

Janet Rohloff shared the financial report for November. The surplus is down to \$843,860 This is lower than previously projected. This is due to the WIMCR (Wisconsin Medicaid Cost Reporting) payment which was less than expected. The budget for the CCS program was \$700,000 and we received \$537,000. This will be the last monthly report for 2025 because now we are in year-end closing. Year-end figures will be shared with the board as they become available.

AGENDA ITEM E1: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Child Welfare Division Manager Annette Beattie reviewed placement statistics: Child Welfare (CW) Division – Juvenile Corrections is at 0.7 Actual Daily Populations (ADP). Residential Care Centers are currently at 3.3 ADP. Behavioral Health (BH) - Specialty Hospitals for adults is at 2.5 ADP with the youth being at 0.9 ADP. Secure Detention is at 3.9 ADP. Foster Care is at 50.0 ADP. Kinship Placements are at 154 ADP.

AGENDA ITEM F1: BOARD MEMBER REPORTS

Walt Ulbricht shared that he recently has been working with Solutions Recovery and there is an impressive 3-minute video he will share with the group.

Ralph Harrison asked for cold weather updates. There are extra beds at Day by Day as well as extra coverage for Salvation Army.

With no further business, Karen Powers moved for adjournment; seconded by Ralph Harrison and carried at 3:25 p.m. The next meeting will be held on **Monday, February 23, 2026 at 2:00 p.m. in the Oshkosh Human Services Building in Room 33.** Larry Lautenschlager will not be in attendance.

Respectfully submitted by Julie Kotajarvi, Human Services Department/jk