



Winnebago County

The Wave of the Future

**AVIATION COMMITTEE MEETING MINUTES
WEDNESDAY, OCTOBER 2, 2024**

A. Call to Order

Supv. Gabert called the meeting to order at 8:00 am

B. Public Comments within the Jurisdiction of the Committee

Mr. Busha, tenant, wanted updates on the Basler fuel pump. The current pump is frustrating due to so many issues. Supv. Gabert advised that this would be addressed later in the meeting.

Mr. Gabert, tenant, stated that for ten or fifteen years there was no money to put into the old Basler hangar, yet now the county can find half a million dollars to tear it down? Supv. Gabert thanked Mr. Gabert for his thoughts and asked if anyone else had a comment to share.

Mr. Schellenger wanted to share his thoughts regarding the budget. Specifically focusing on the revenue. Mr. Schellenger added that he wants to know where flowage fees exist in the program. The last item Mr. Schellenger wanted to discuss was the revenue with building rentals. Why are the building rentals estimated higher than what is actually being brought in? Supv. Gabert thanked Mr. Schellenger for his concerns as well and stated that she would try to get them addressed.

C. Approval of Minutes

Motion by Supv. Hinz, seconded by Supv. Paterson to Approval of Minutes. . Yes 4, No 0, Abstained 0

1. Approve Sept 4, 2024 Meeting Minutes

Motion by Supv. Hinz, seconded by Supv. Paterson to Approve Sept 4, 2024 Meeting Minutes. . Yes 4, No 0, Abstained 0

D. Director's Report

Mr. Schell spoke about the Master Plan Update and the process used to determine the best ways to utilize our airport for the majority of the year as well as the one week per year when we have AirVenture.

1. Master Plan Update

Mr. Locke displayed a diagram to show the overall plans for the airport. Pavement to be removed, proposed airside pavement, pavement to remain. There are three conditions to this plan; remaining non-standard condition, remaining non-recommended practice, and new non-standard condition. Mr. Schell stated that we don't want to settle. He's looking for what makes the most sense for all aspects of our airport. The geometry of the airport is the biggest issue that exists when working with the FAA.

The next diagram depicts the terminal and north side sites. Mr. Schell showed that new hangars are proposed to go in the location of the previous terminal. He then moved onto discussing the north side area where the old Basler hangar currently is. Four years ago, this area was determined to be reconstructed for better utilization of the land area.

Mr. Stadler understands that Mr. Schell has to navigate what the FAA dictates and what our current tenants and pilots at this airport would like. He wanted to make sure that we were aware of this proposal not being completely acceptable to the tenants here. Mr. Doemel stated that Mr. Schell has gone as high up as he could with the FAA. Mr. Doemel is now getting involved to help with covering costs and going higher up to DC to speak about the uniqueness of this specific airport. During AirVenture Mr. Doemel was able to speak with

personnel from the FAA regarding our issues.

Supv. Hinz asked if it was possible to get a before and after diagram to help better understand the proposals for the airport. Mr. Schell stated that we will host another open house when we get to that point to help our community better understand what is planned for the airport as well.

Supv. Paterson spoke about our airport compared to others in the state and how that can affect funding eligibility. Mr. Stadler advised him that we are busier than Appleton and that we are the third-busiest airport in the state. Supv. Gabert thanked Mr. Schell for his update.

E. Business Items

Action may be taken on any business items.

1. Discuss & Approve a lease rate of \$1,236.87 per month for Hanger I3 to be leased by American Air, LLC.
Mr. Locke shared that American Air, LLC in hangar I-3 is due for an increase. This increase is based on CPI-U adjustment over the last year with this being a yearly lease.
Motion by Supv. Hinz, seconded by Supv. Frassetto to approve a lease rate of \$1,236.87 per month for Hanger I3 to be leased by American Air, LLC.. . Yes 4, No 0, Abstained 0
2. Discuss & Approve a lease rate of \$881.34 for Hangar K821 to be leased by New View Technologies, Inc.
Mr. Locke shared this 3% increase for New View Technologies Hangar K821 is also a yearly lease.
Motion by Supv. Hinz, seconded by Supv. Frassetto to approve a lease rate of \$881.34 for Hangar K821 to be leased by New View Technologies, Inc.. . Yes 4, No 0, Abstained 0
3. Discuss & Approve the lease rate of \$200 per vehicle per test hour for Oshkosh Corporation
Mr. Locke advised that this increase is from \$180.00 to \$200.00 per hour per vehicle using certain taxiways for testing. This is a three-year lease.
Motion by Supv. Hinz, seconded by Supv. Frassetto to approve the lease rate of \$200 per vehicle per test hour for Oshkosh Corporation. . Yes 4, No 0, Abstained 0

F. Operations & Maintenance Report

Mr. Shaffer advised that his crew had begun to replace flooring in the A hangars. A2 has been completed and A8 will be done soon. The floors are being replaced due to age and wear on the existing blacktop floors.

Mr. Shaffer also announced that a new pilot control lighting box has been installed. This will help with troubleshooting and eliminate any possible faults in the future.

Our maintenance crew are also preparing for our upcoming snow season. Our mechanic has been working rigorously to ensure the equipment is running smoothly. With that, the winter storage of summer equipment is also being completed.

Mr. Shaffer is currently preparing for the arrival of a VIP to our airport. He and the maintenance staff are working closely with the Secret Service to ensure a smooth visit.

G. EAA Report

Mr. Busha stated that they have a lot going on at EAA. Currently, there is the RV Show going on October 3rd - October 6th. November 29th will open the Celebration of Lights at EAA again, Christmas in the Air will be held on December 7th, and the Wright Brothers dinner will take place on December 13th.

Mr. Busha did want to make a comment as a tenant. He stated that he has had some hangar issues and praised Mr. Shaffer for his great job and service.

H. Committee Chair's Report

Supv. Gabert stated that she did not have anything to report, and wanted Mr. Schell to provide an update on the self-serve fuel station. Mr. Schell advised that, essentially, the work that had been done was not up to the standard that Basler expected. Basler is still working with the contractor to get the self-serve next to the terminal and attempting to have the self-serve in a user-friendly

status. It's not that this won't happen, it's just not moving along the timeline that we had expected.

I. 2025 County Executive Budget Proposal

1. 2025 Budget Overview by the County Executive

Mr. Doemel discussed our county budget with a presentation and reviewed seven areas: State impact on local dollars - What does our code tell us to do and also rethink the budget initiative. What are the levy limits that we are working with? Some departments use more of the levy than others. Our county has seen an increase in intergovernmental aids tied to medical assistance in Human Services and ParkView.

Key Budget Assumptions - Mr. Doemel stated that in an effort to limit a departments' levy request, he asked each department to limit their budgets and keep them as flat as possible. He did assume a 4% pay increase for each employee, and he had to assume a 3.2% increase in health insurance premiums. Mr. Doemel would like to retain employees and understands that the county needs to be able to pay employees and take care of employees in order to retain employees.

County Code on Budgeting - Three broad areas of what the committee approves each year. Salary/Wages, Operating Expenses plus Travel, and Capital Outlay. County Board approves the allocations for each department. Problem is that it is too broad and doesn't depict exactly where the money is going.

Rethinking Budgeting - GFOA Initiative - line item budgeting makes it hard to identify the needs of each department.

What is Priority Based Budgeting? Rethinking budgeting and how you put your budget together. What do we do? How much does it cost? Why do it? What results have we seen? One example is the Technology Interfund that is now charged to each department. Mr. Doemel compared this new budgeting to building a farm, not silos. We are one county, one budget, with departments working together.

Fiscal Health into the Future - Line by line budgeting is good for stability but not effective for change in time. Fiscal health planning will look at actual spending and budget spending.

County Executive Initiatives - Focus on our people. Mr. Doemel would like improved communication through social media and other tools for the public, improved employee wellness and retention initiatives, social events, community givebacks, and employee recognition before retirement.

2. 2025 Programs and Budget Request Presentation by the Department Head

Mr. Schell spoke about our new Priority Based Budgeting Program. This is a new concept and is a work in progress. Mr. Schell has five slides to go through and is focusing on our programs. There are fifteen (15) programs to date. Mr. Schell went from the highest expense to the lowest expense with the PBB Program List slide. This list starts with Depreciation and ends with EAA Land Rental Program.

Mr. Schell stated that some key challenges are aging infrastructure and equipment, hangar facilities, tower chiller, fire station, and fleet vehicles.

Key opportunities, Mr. Schell mentioned includes utilizing funding through the FAA, BOA, & development of available land parcels including the Business Park and former airline terminal site, to enhance revenue.

Successes shared include \$210 M annual economic impact for our region, we added new hangar space in 2024, and we had a fleet vehicle replacement and skid steer in 2024.

FY 25 - Budget Requests - Mr. Schell provided a handout.

Mr. Schell then displayed a graph to better depict what was being discussed.

Mr. Schell discussed the line item overview next. This is a snapshot of the Financial Summary for the Airport Fund.

The Budget Detail was discussed in the line by line item that was shown.

Supv. Gabert commented on keeping the budget flat, but is concerned about the increase in employees/wages, and is also concerned about not putting money back into the maintenance of our buildings.

3. 2025 – 2029 Capital Improvement Plan Presentation by the Department Head
Mr. Schell advised that part of the 2025 CIP Request was going to be the demolition of hangar #13. This was sent to the ARPA commission last week where they approved \$400,000 for the demolition. This will then need to be approved by the county board. Mr. Schell added that another CIP Project is the final phase of Taxiway Alpha reconstruction. He has estimated this cost to be 3.5M in 2026/2027 timeframe for design and construction. Mr. Schell anticipates 95% of the 3.5M cost to be federal and state funded.

4. Recommendation from the Committee on the 2025 Budget Requests
None

J. Communications Shared by Committee Members

Supv. Hinz received an email from a tenant concerned about the accuracy of the self-serve pumps. Mr. Schell advised that we did have Basler test their pumps, and they were indeed accurate with their readings and amount of gas dispensed.

K. Items for Next Agenda

Suggestions from committee members for items to be addressed on a future agenda
None

L. Next Meeting Date

November 6, 2024

M. Adjourn

*Motion by Supv. Hinz, seconded by Supv. Frassetto to Adjourn. . Yes 4, No 0, Abstained 0
Meeting adjourned at 10:00 am*