

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, October 7, 2024

TIME: 2:00 p.m.

PLACE: Oshkosh Human Services Building Room 33

MEMBERS PRESENT: Tom Egan, Larry Lautenschlager, Ralph Harrison, Harold Singstock, Koby Schellenger, Bryan Stafford via Teams

MEMBERS EXCUSED: Mark Weisensel, Chris Kniep, Karen Powers

STAFF PRESENT: Cassie Smith-Gregor (until 3pm), Bill Topel, Renee Soroko, Annette Beattie, Heather Foust, Ann Kriegel, Beth Roberts, Janet Rohloff., Tammy Steier, Paula Way, and Julie Kotajarvi

OTHERS PRESENT: Jon Doemel – County Executive

AGENDA ITEM A: CALL TO ORDER

Chairman Larry Lautenschlager called the meeting to order at 2:31 p.m. Start time was delayed due Microsoft Teams virtual attendance technical difficulties.

AGENDA ITEM B: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM C1: APPROVE MINUTES OF THE SEPTEMBER 4, 2024 HUMAN SERVICES BOARD MEETING

Ralph Harrison moved for approval; seconded by Koby Schellenger and carried unanimously. (6-0)

AGENDA ITEM C2: ACCEPT MINUTES OF THE AUGUST 12, 2024 ADRC COMMITTEE MEETINGS

Harold Singstock moved for acceptance; seconded by Ralph Harrison and carried unanimously. (6-0)

AGENDA ITEM D1: 2025 BUDGET OVERVIEW BY THE COUNTY EXECUTIVE

County Executive Jon Doemel presented an overview of the 2025 Human Services budget. Summarized was the state impact on local dollars, key budget assumptions, county code on budgeting, rethinking

budgeting, an explanation of priority-based budgeting, the county's planned use of fund balance, and specific budget initiatives which includes continued focus on people, improved communication, and improved employee wellness and retention initiatives.

AGENDA ITEM D2: 2025 PROGRAMS AND BUDGET REQUEST PRESENTATION BY THE DIRECTOR OF HUMAN SERVICES AND DIVISION MANAGERS

Director Bill Topel stated that each division manager will highlight their respective division programs; Heather Foust and Tammy Stier: Behavioral Health, Annette Beattie: Child Welfare, Anne Kriegel: Economic Support, Beth Roberts: Long Term Support, and Janet Rohloff: Administrative Services. Each division summarized programs, budget requests, initiatives, challenges, and successes.

AGENDA ITEM D3: 2025 RECOMMENDATION FROM THE HUMAN SERVICES BOARD ON THE 2025 BUDGET APPROVAL

Harold Singstock motioned to approve with no second and no vote.

AGENDA ITEM E1: REQUESTING THAT THE STATE OF WISCONSIN, IN ITS 2025-27 STATE BIENNIAL BUDGET, PROVIDE STATE FUNDING TO COVER THE FULL NON-FEDERAL SHARE OF MEDICAL ASSISTANCE CSP AND CRISIS CENTER

Bill Topel requested resolution approval summarizing counties request to State of Wisconsin Human Services providing 100% funding on two medical assistance programs: Community Support Programs and Certified Crisis Programs. Currently, reimbursement is 60% with counties funding 40%. 25 of 72 counties have passed. Koby Schellenger moved for approval; seconded by Ralph Harrison. Vote: (6-0)

AGENDA ITEM F1: FINANCIAL REPORT

Janet highlighted Operating Expenses will be over by \$200,000 and summarized reasons why. This may change or will need a budget adjustment. There were no comments regarding the financial report.

AGENDA ITEM G: DEPUTY DIRECTOR REPORT

Deputy Director, Renee Soroko, shared there are currently 10 vacancies which is an improvement as we have been holding with 15 – 20 vacancies for many months. Most vacancies are at Shelter Care; the 24-hour youth facility.

AGENDA ITEM H1 DIRECTORS REPORT: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Human Services Director Bill Topel reviewed placement statistics: Child Welfare (CW) Division – Juvenile Corrections is at 0.0 Actual Daily Populations (ADP). Residential Care Centers are currently at 3.9 ADP. Behavioral Health (BH) - Specialty Hospitals for adults is at 4.7 ADP with the youth being at 0.5 ADP. Secure Detention is at 1.7 ADP. Foster Care is at 40.8 ADP. Kinship Placements are at 137.3 ADP.

AGENDA ITEM #9: BOARD MEMBER REPORTS

There were no board member reports.

With no further business, Tom Egan moved for adjournment; seconded by Koby Schellenger. Motion carried at 4:58 p.m. The next meeting will be held on **Monday, November 4th at 2:00 p.m. in the Oshkosh Human Services Building in Room 33.**

Respectfully submitted by Julie Kotajarvi, Human Services Department/jk